

**Moffat Library Board of Trustees  
Board Meeting Minutes  
11/6/25 at 7:00 PM**

Trustees Present: Luis Rivera, Dennis Barnett, Jim Amend, Kathleen Amend, Vicky Drake, John Stegenga, Bob Borrebach, Vance Consalvo, Jim Casazza

FOML Representative: Vinny Blasone

Staff Present: Director: Carol McCrossen

Assistant to Director: Joanne Deluca

Trustees Absent: All present

**I. President Jim Amend called to order at 7:01 pm.**

**II. Pledge Of Allegiance**

**III. Public Comments (on agenda items only)** – if necessary (Limited to 2 minutes/person) There were no public comments

**IV. Friends Report (M. Marrero)**

Holiday basket fundraiser will begin on Nov. 23 and end Dec. 17. Baskets will be on display in the Main Meeting Room.

Friends will decorate the library for the Holidays Dec 1, in the morning from 10:00-12:00.

FOML will help at the Holiday Parade Warming Station here at the library on Saturday, Dec. 6.

Bookstore is opened and thriving.

At the Annual Meeting, the friends donated \$200.00 to the Teen Advisory Board. These funds were from a memorial fund to the Friends, in memory of JoAnn Curry.

Membership drive is ongoing into the fall. Thank you to those who have joined this year. If anyone wants to join, there are applications available at the circulation desk area.

**V. Disposition of Minutes (K. Amend)**

Motion made to accept minutes as submitted by Bob B., 2nd by Vicky D.

8-yes 0-no 1-abstention (Jim C.), Motion passed

**VI. Fiscal Officer's Report (J. Stegenga)**

A. **Motion # 1-110625** -"To accept the **Fiscal Officer's Report** for the period of **10/1/25- 10/31/25** as submitted"

Motion made as submitted by John S., 2nd by Dennis B.

9-yes 0-no 0-abstentions, Motion passed

B. **Motion # 2-110625**- "To approve the **Operating Expenses** warrant for

the period of **10/1/25- 10/31/25** in the amount of \$137,566.73 .  
Motion made as submitted by John S., 2nd by Luis R.  
9-yes 0-no 0- abstentions, Motion passed

**VII. Director's Report** (C. McCrossen)

\*See directors report for full scope.

**VIII. Standing Committee Reports**

**A. Audit & Finance Committee Report** (J. Stegenga)

Nothing to report

**B. Personnel Committee Report** (J. Casazza) -

Evaluation forms will be sent to all trustees

**C. Policies Committee Report** (R. Borrebach) -

New Camera Policy was discussed

**D. Capital Projects & Facilities Management Committee** (J. Amend)-

Nothing to report

**IX. Unfinished Business**

**A. Attorney Proposals - review**

Waiting to receive one more proposal

**X. New Business**

**A. RCLS 206 Budget Proposal**

Motion made to accept the RCLS 206 Budget Proposal made by Dennis B., 2nd by Luis R.

9- yes, 0-no Motion passed

**B. Security Camera Policy**

Motion made to accept Policy made by Bob B., 2nd by Jim A.

9-yes, 0-no Motion passed

**XI. Public Comments (on any non-agenda items)**

There were no public comments.

**XII. Roundtable**

**XIII. Adjournment** - Motion to adjourn - made by Jim A. , 2nd by Dennis B..  
9-Yes 0-No  
Motion passed. Meeting was adjourned at 8:02 PM.

Respectfully submitted by  
Kathleen Amend (Secretary)  
Moffat Library Board Trustee