

Moffat Library Board of Trustees
Board Meeting Minutes
9/4/2025 at 7:00PM

Trustees Present: Dennis Barnett, Jim Amend, Kathleen Amend, Victoria Drake, John Stegenga, Robert Borreback, Vance Consalvo, James Casazza

FOML Representative: Mary Ann Marrero

Staff Present: Director: Carol McCrossen

Assistant to Director: Joanne DeLuca

Trustee Absent: Luis Rivera

- I. President Jim Amend called meeting to order at 7:00 pm**

- II. Pledge of Allegiance**

- III. There were no public comments on agenda items.**

- IV. Friends Report:** Annual meeting Oct 21 at 6:00 PM. At 7:00 PM a program Salute to Broadway by Alex Prizgintas will be presented. Membership drive is beginning, dues same as last year, Holiday basket preparation to begin, Children's book special in bookstore 5 for \$1.00. Also special thanks to Trustee Consalvo for assistance in new furniture assembly.

- V. Disposition of Minutes** (K. Amend) no changes Motion by Dennis Barnett, second by Robert Borreback Yes 8 No 0

- VI. Fiscal Officer's Report** (John Stegenga)
 - A. Motion # 1-090425-** To accept the Fiscal Officer's report for the period 7-1-25 to 7-31-25 as submitted Motion by John Stegenga second by Victoria Drake Yes 8 No 0.

 - B. Motion # 2-090425 –** To approve the Operating Expenses warrant for the period 7-1-25 to 7-31-25 in the amount of \$152,647.05. Motion by John Stegenga second by James Casazza Yes 8 No 0

- C. Motion # 3-090425-** To accept the Fiscal Officer's report for the period 8-1-25 to 8-31-25 as submitted Motion by John Stegenga second by Dennis Barnett Yes 8 No 0
- D. Motion # 4-09042025-** To approve the Operating Expenses warrant for the period 8-1-25 to 8-31-25 in the amount of \$114,924.59. Motion by John Stegenga second by Robert Borrebach Yes 8 No 0
- VII. Directors Report** (C. McCrossen) see attached. Attorney Will Frank has submitted a proposal. Attorney Ben Gailey has not yet responded. There will be a team building workshop for three hours 5 to 8 PM led by Trustee Barnett. Date to be determined.
- VIII. Standing Committee Report**
- A. Audit & Finance Report** (J Stegenga) Auditors are scheduled for October 6, 2025.
- B. Personnel Report** (J. Casazza) None
- C. Policies Report** (R. Borrebach) None
- D. Capital Projects & Facilities Management Report** (J Amend) search has begun for winter plowing quotes. No other items.
- IX. Unfinished Business** None
- X. New Business** Motion to approve the hiring of Anthony Chionchio as full time clerk Motion by John Stegenga second by Dennis Barnett Yes 8 No 0
- XI. Public Comment non agenda items** None
- XII. Roundtable**
- XIII. Adjournment** Motion at 7:50 PM by James Casazza second by Robert Borrebach Yes 8 No 0