

**Moffat Library Board of Trustees
Board Meeting Minutes
6/5/25 at 7:00 PM**

Trustees Present: Luis Rivera; Dennis Barnett; Kathleen Amend; Jim Casazza; Vicki Drake;
John Stegenga

FOML Representative: Vance Consalvo

Staff Present:

Director: Carol McCrossen

Assistant to Director: Joanne Deluca

Trustees Absent: Bob Borrebach; Jim Amend

I. President L. Rivera called to order at 7:00 pm.

II. Pledge Of Allegiance

III. There were no public comments on agenda items

IV. Friends Report (V. Consalvo)

Mary Ann Marrero from FOML presented a \$2,000 check to the library for the library's summer reading program.

Friends Liaison Vance Consalvo reported the following:

- The April 2025 Authors' Luncheon was successful.
- The Friends bookstore is doing very well.
- The Friends Annual meeting will be held October 21 & Alex Prizgintas will be the guest presenter.

V. Disposition of Minutes: Motion made to accept the 4/3/25 minutes as submitted made by Vicky D., 2nd by Dennis B. 6-yes 0-no 0-abstentions, Motion passed.

Please note that there were no minutes for the 5/1/25 meeting because there was not a quorum present so no meeting was held.

VI. Fiscal Officer's Report (J. Stegenga)

A. **Motion # 1-060525** "To accept the **Fiscal Officer's Report** for the period of 4/1/25-4/30/25 as submitted" made by John S., 2nd by Jim C. 6-yes 0-no 0-abstentions, Motion passed.

B. **Motion # 2-060525** "To approve the **Operating Expenses** warrant for the period of 4/1/25- 2/30/2 in the amount of \$111,141.25 as submitted" made by John S., 2nd by Dennis B. 6-yes 0-no 0- abstentions, Motion passed.

C. **Motion # 3-060525** "To accept the **Fiscal Officer's Report** for the period

of 5/1/25-5/31/24 as submitted" made by John S., 2nd by Dennis B. 6-yes 0-no 0-abstentions, Motion passed.

D. **Motion # 4-060525** "To approve the Operating Expenses warrant for the period of 5/1/25 in the amount of \$123,024.28 submitted" made by John S., 2nd by Jim C. 6-yes, 0-no 0-abstentions, Motion passed.

VII. **Director's Report** (C. McCrossen): See directors report for full scope.

VIII. **Standing Committee Reports**

A. **Audit & Finance Committee Report** (J. Stegenga)- Nothing to report

B. **Personnel Committee Report** (J. Casazza) - Nothing to report.

C. **Policies Committee Report:** Committee Chair R. Borrebach was not present.

D. **Capital Projects & Facilities Management Committee:** Committee Chair Jim Amend was not present

E. **Nominating Committee:** D. Barnett presented the Committee's FYE26 Slate of Officers as follows:

President:	James Amend
Vice President:	Luis Rivera
Fiscal Officer:	John Stegenga
Secretary:	Kathleen Amend
(back- up to Secretary: James Casazza)	

IX. **There was no unfinished business to discuss.**

X. **New Business**

A. **Motion to: "approve hiring Lara Sibley & Megan Davis as part-time librarians"** made by Jim C. 2nd by Dennis B. 6-yes 0-no 0-abstentions

B. **Motion to: "approve FYE26 Board Meeting Dates as submitted"** made by Jim C., 2nd by Vicky D. 6-yes 0-no 0-abstentions, Motion passed.

XI. **Public Comments:**

Friends member Mary Ann Marrero thanked the circulation Department for selling tickets for the Friends Authors' luncheon.

XII. **Adjournment** - Motion to adjourn the meeting made by Jim C. , 2nd by Kathleen A. 6-Yes 0-No, Motion passed. Meeting was adjourned at 8:10 pm.

Respectfully submitted by
Kathleen Amend (secretary)
Moffat Library Board Trustee