



INTERNET SAFETY POLICY & USER AGREEMENT

Moffat Library of Washingtonville

INTERNET POLICY

The Moffat Library of Washingtonville offers Internet access as part of its mission to meet the informational and educational needs of the entire community. In providing access the library subscribes to the principles set forth in the Library Bill of Rights adopted by the American Library Association.

As with other library materials, restriction of access is the responsibility of the user or the user's parent or legal guardian. Therefore, users are strongly advised to evaluate for themselves the validity and appropriateness of any information found. Parents are also advised to accompany children when using the Internet so as to monitor the information which their children are accessing.

Introduction

It is the policy of Moffat Library to: (a) prevent user access over its computer network to, or transmission of, inappropriate material via the Internet, electronic mail, or other forms of direct electronic communications; (b) prevent unauthorized access and other unlawful online activity; (c) prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; and (d) comply with the Children's Internet Protection Act [Pub. L. No. 106-554 and 47 USC 254(h)].

Definitions

Key terms are as defined in the Children's Internet Protection Act.

Access to Inappropriate Material

To the extent practical, technology protection measures (or "Internet filters") shall be used to block or filter the Internet, or other forms of electronic communications, access to inappropriate information.

Specifically, as required by the Children's Internet Protection Act, blocking shall be applied to visual depictions of material deemed obscene, child pornography, or any material deemed harmful to minors.

Subject to the Library Director's authorization, technology protection measures may be disabled for employees or minimized only for bona fide research or other lawful purposes in the case of minors.

Inappropriate Network Usage

To the extent practical, steps shall be taken to promote the safety and security of RCLS online computer network users when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications.

Specifically, as required by the Children's Internet Protection Act, prevention of inappropriate network usage includes: (a) unauthorized access, including so-called 'hacking,' and other unlawful activities; and (b) unauthorized disclosure, use, and dissemination of personal identification information regarding minors.

In addition, it is strictly prohibited to use the Internet for illegal or criminal purposes. Any unauthorized access will result in the immediate suspension of Internet access. Users whose conduct violates federal, state or local laws will be prosecuted to the full extent of the law.

Who is Eligible

- Anyone with a valid RCLS library card may use the Internet. The card must be free of fines and overdue items.
- All users must have read and accepted the Moffat Library *Internet Safety Policy & User Agreement* at the time of use.
- Children under the age of 12 must have a parent or guardian present to assist with using the computer and observing the policy.
- No more than two people may use the workstation at any one time. Both must have a valid RCLS library card and they both must have read and agreed to the Moffat Library *Internet Safety Policy & User Agreement*.

Staff Assistance

While staff will be glad to offer searching suggestions and answer questions to assist you in getting to the right place on the Internet, they cannot provide in-depth training concerning Internet use. To assist you in your use of Internet resources we have provided a Moffat Library homepage containing online resources and finding aids, which will identify specific starting points for searches and are appropriate to the library's mission and service role.

User Responsibilities

- Users may not use their own software.

- Users must allow themselves at least ten minutes before the end of their session to print or save their work. All computer copies are \$.10 per page (B/W) and \$.25 per page (Color).
- Users may not download or save files to the computer's hard drive.
- Length of Sessions will be determined by the Library staff. Users are allowed a maximum of two sessions per day. Computers are shut down 15 minutes before the library closes.
- Computer settings and configurations may not be changed.
- Misuse or abuse of Internet access will result in immediate suspension of Internet access privileges. Staff on duty have the right to cancel or interrupt the use of the Internet at any time.

USER AGREEMENT

When using Moffat Library's public computer workstation, the User must first acknowledge they have read and understand the Moffat Library *Internet Safety Policy & User Agreement* in full as expressed above, and acknowledges they are utilizing the Internet, being fully aware of the library's policies. Any claims against the Moffat Library of Washingtonville which arise in connection with materials or graphics encountered while utilizing the Internet are waived. Any violation of these regulations is unethical and may constitute a criminal offense. Should any violation be committed, access privileges will be revoked and appropriate legal action pursued.

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Moffat Library Board of Trustees