

Moffat Library Board of Trustees
Board Meeting Minutes
4/4/24 at 7:00 PM

Present: Luis Rivera, John Stegenga, Jim Amend, Dennis Barnett, Kathleen Amend, Jim Casazza, Victoria Drake
FOML Representative: Vance Consalvo
Director: Carol McCrossen
Assistant to Director: Joanne DeLuca
Absent: Tanya Bray, Bob Borrebach

I. Meeting called to order at 7:01pm

II. Pledge Of Allegiance

No comments came from the public

III. Friends Report (V. Consalvo)

- Authors Luncheon: Over 70 tickets sold and more are available. All are ready for this Sunday, 4/7.
- Thank you to the trustees for their donation.
- Board is invited to attend Friends meeting on May 28th at 6 pm.
- Staff breakfast scheduled for June 19th.
- Looking for a guest speaker for the Annual Meeting in October.

IV. Disposition of Minutes (T. Bray) – 3/7/24

- Motion by Dennis B. to accept minutes as amended, 2nd by John S.
7-Yes 0-No 0-Abstention

V. Fiscal Officer's Report presented by J. Stegenga

A. MOTION # 1-040424 – “To accept the Fiscal Officer’s Report for the period of 3/1/24-3/31/24 as submitted/amended”

- Motion by John S to accept, 2nd by Jim A.
7-yes 0-no 0-abstention. Motion passed unanimously.

B. MOTION # 2-040424 – “To approve the **Operating Expenses** warrant for the period of **3/1/24-3/31/24** in the amount of \$126,887.72.”

- Motion by John S to accept 2nd by Victoria D
7-yes 0-no 0-abstention. Motion passed unanimously.

VI. Director's Report (C. McCrossen)

- Carol gave each trustee a copy of the “New York Times” front page news on their actual birth date.
- Presented a copy of the Spring Newsletter.

- Received bullet aid grant from Senator James Skoufis in the amount of \$7,500 and from Assemblyman Brian Maher for \$20,000.
- Leadership Orange 5K Run is on May 11.
- Met with representatives from the Livingston Manor Newspaper. Setting up a mentoring program, & will be looking for adult volunteers to help with the newspaper. If any trustees are interested or if they know any people who might be interested in helping out, please let Carol know.

VII. Standing Committee Reports

- A. **Audit & Finance Committee Report** (J. Stegenga) - No Report
- B. **Personnel Committee Report** (J. Casazza) - No Report
- C. **Policies Committee Report** (R. Borreback) - No Report
- D. **Capital Projects & Facilities Management Committee** (J. Amend)
 - Meeting to discuss Carriage House shelving was held on April 4. Attended by Jim A, Jim C, Librarian Matthew Thorenz and Director Carol McCrossen.
 - Discussed the positioning of the clockworks in the library hallway. Would like to take photos/videos of the clock, library and carriage house and put on a display by the clock. This would make the restoration of the clock significantly less.
 - We have C.O. for storage for the carriage house.
 - Motion** made by Jim A to authorize Carol to contact Balzar to service clock, 2nd by Luis R. 7-Yes 0-No 0-abstention. Motion passed unanimously.

VIII. There is no unfinished business

IX. There is no new business

X. No public comments at this time

XI. Roundtable

-Dennis talked about the fact that many families do not have good internet service/broadband. He was discussing how a grant may be available. He will follow up with an email to everyone.

XII. Adjournment 7:51pm

-Motion to adjourn made by Jim C. 2nd by Dennis
7-yes 0-no 0-Abstention. Meeting was adjourned at 7:51pm.

Respectfully submitted by,
Kathleen Amend, Trustee
Acting Secretary