

Moffat Library Board of Trustees
Board Meeting Minutes
3/7/24 at 7:00 PM

Present: Victoria Drake, Jim Amend, Bob Borrebach, Kathleen Amend, Luis Rivera, Dennis Barnett, John Stegenga , James Casazza
FOML Representative: Vance Consalvo
Director: Carol McCrossen
Assistant to Director: Joanne Deluca
Absent: Tanya Bray

- I. Call to order**
7:01pm
- II. Pledge Of Allegiance**
- III. Public Comments (on agenda items only) – if necessary (Limited to 2 minutes/person)**
-No comment at this time
- IV. Friends Report (M.Marrero)**
 - Meet authors lunch Monday April 7th 12pm-4pm
 - Book store is ongoing and open 4 days a week, with a great group of volunteers
 - Have a donation of rare antique books that go back to the 1800's
- V. Disposition of Minutes (T. Bray) – 2/1/24**
 - Motion by Dennis B to accept min, 2nd by Robert B
7-yes – 0 no 1-Abstention James C
- VI. Fiscal Officer's Report (J. Stegenga)**
 - A. MOTION # 1-030724 – “To accept the Fiscal Officer's Report for the period OF 2/1/24-2/29/24 as submitted/amended”**
 - Motion by John S to accept, 2nd by James C
8-yes 0-no 0-Abstention
 - B. MOTION # 2-030724 – “To approve the Operating Expenses warrant for the period of 2/1/24-2/29/24 in the amount of \$144,212.11.”**
 - Motion by John S to accept 2nd by Vicki D
8-yes 0-no 0-Abstention
- VII. Director's Report (C. McCrossen)**
 - Carol Attended a leadership Orange class today
 - Carol Attended a zoom/workshop on Gannett news coverage where they discussed the local newspaper and the important of local news coverage

- Meeting monthly to review new paper
- Junior scientist clubs meeting monthly and its run by high school students
- The annual report has been put together
- Elly Doring is retiring, will be working part time

VIII. Standing Committee Reports

A. Audit & Finance Committee Report (J. Stegenga)

- Had a meeting in Feb and discussed the budget
- We are looking at an increase to the tax levy due to increase costs in annual expenses
- Payroll and Build Maintains are some of the bigger increases
- We have not had an increase in over 4 years

B. Personnel Committee Report (J. Casazza)

- No Report

C. Policies Committee Report (R. Borreback)

- Had a meeting in February to discuss the dress code and grooming guide policy
- These Policies are being adopted into the employee hand book
- Tutoring policy was asked

D. Capital Projects & Facilities Management Committee (J. Amend)

- We will be meeting to review the cabinet layout with Matt
- New floor was put in in the big conference room
- Painting is ongoing throughout the library

IX. Unfinished Business

X. New Business

A. FYE25 TAX CAP RESOLUTION AS IT RELATES TO THE BUDGET OF MOFFAT LIBRARY:

Whereas, the adoption of the FYE 2025 budget for the Moffat Library of Washingtonville may require a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and

Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it

Resolved, that the Board of Trustees of the Moffat Library of Washingtonville voted and approved to exceed the tax levy limit for FYE 2025 by at least the sixty percent of the board of trustees as required by state law on March 1, 2018.

Motion by James C to accept 2nd by Dennis B

8-yes 0-no 0-Abstention

B. FYE25 Budget Proposal: To approve the FYE25 budget proposal as presented/amended
Motion by John S to accept 2nd by Robert B
8-yes 0-no 0-Abstention

C. 2023 Annual Report – MOTION: To assure that the Moffat Library operated under its plan of service in accordance with the provisions of Education Law and the Regulations of the Commissioner, and assures that the 2023 Annual Report was reviewed and accepted by the Board of Trustees of the Moffat Library.”
Motion by Robert B to accept 2nd by Dennis B
7-yes 0-no 1-Abstention

Note: James C does not agree this report should be done but noted Carol did a nice job on the report.

XI. Public Comments (on any non-agenda items) – if necessary (Limited to 2 minutes/person)
-No comment at this time

XII. Roundtable

XIII. Adjournment 8:01pm
Motion by James C to accept 2nd by John S
8-yes 0-no 0-Abstention