

Moffat Library Board of Trustees
Board Meeting Minutes
1/4/24

Present: Jim Amend, Victoria Drake, Tanya Bray, Dennis Barnett, Bob Borreback, Kathleen Amend

FOML Representative: Vance Consalvo

Director: Carol McCrossen

Assistant to Director: Joanne Deluca

Absent: Luis Rivera, John Stegenga, James Casazza

- I. Call to order 7:03pm**
- II. Pledge Of Allegiance**
- III. Public Comments (on agenda items only) – if necessary (Limited to 2 minutes/person)**
- IV. Friends Report (V. Consalvo)**

Ongoing membership drive
Author’s Luncheon: Sunday April 7th, 2024 at Round Hill House
David Michaels and Jody Rosen guests; tickets on sale mid-February
- V. Disposition of Minutes (T. Bray) – 12/14/23**

Motion made to accept minutes as amended by Vicki 2nd by Kathleen
5-Yes 0-No 1-Abstention by Jim A
Motion passed.
- VI. Fiscal Officer’s Report (J. Stegenga)**
 - A. **MOTION # 1-010424** – “To accept the Fiscal Officer’s Report for the period OF 12/1/23-12/31/23 as submitted/amended”
Tabled until next month when fiscal officer is present
 - B. **MOTION # 2-010424** – “To approve the **Operating Expenses** warrant for the period of **12/1/23-12/31/23** in the amount of_____.”
Tabled until next month when fiscal officer is present
- VII. Director’s Report (C. McCrossen)**

Staff is focusing on inventory in anticipation of the migration to the new catalog system.
One staff member has been hired
The newsletter came out and is very full of programs to meet the higher need in the winter.
- VIII. Standing Committee Reports**
 - A. **Audit & Finance Committee Report (J. Stegenga)**
None
 - B. **Personnel Committee Report (J. Casazza)**
Committee is meeting next week Jan. 10 to go over personnel budget
 - C. **Policies Committee Report (R. Borreback)**
Committee is working on Material Selections policy

D. Capital Projects & Facilities Management Committee (J. Amend)

The committee has the layout for the shelving units and is moving forward to incorporate them into the design with the architect.

IX. Unfinished Business

X. New Business

A. MOTION # 3-010424 – To hire Allison Paclisanu as a part-time clerk

Motion made to hire Allison Paclisanu made by Tanya and 2nd by Dennis

5-Yes 0-No 1-Abstention by Bob

Motion passed.

XI. Public Comments (on any non-agenda items) – if necessary (Limited to 2 minutes/person)

XII. Roundtable

XIII. Adjournment 7:22pm

-Motion to adjourn made by Bob, 2nd by Dennis

6-Yes 0-No

Motion passed.

Respectfully submitted,
Tanya Bray, Secretary
Moffat Library Board of Trustees