

Moffat Library Board of Trustees
Board Meeting Minutes
9/7/23

Present: Victoria Drake, Jim Amend, Tanya Bray, Bob Borreback, John Stegenga, Kathleen Amend, Luis Rivera,
FOML Representative: Mary Ann Marrero
Director: Carol McCrossen
Assistant to Director: Joanne Deluca
Guest: Assemblyman Brian Maher
Absent: Dennis Barnett, James Casazza

I. Call to order 7:05pm

II. Pledge of Allegiance

III. Public Comments (on agenda items only) – if necessary (Limited to 2 minutes/ person)

IV. Friends Report (M. Marrero)

-Membership drive
-September 2023: Bag of Book Sale at the used Bookstore during store hours all month
-Thursday, October 12, 2023: Bus Trip to the Cloisters in NYC. Deadline is September 20.
-Wednesday, October 18, 2023 – Annual Meeting: 6pm – Business Meeting

V. Assemblyman Brian Maher

The Assemblyman shared a few words with the Board

VI. Disposition of Minutes (T. Bray) – 7/6/23

-Motion to accept minutes by Bob 2nd by Vicki
6-yes 0-no 1-Abstention Jim Amend
Motion passed

VII. Fiscal Officer’s Report (J. Stegenga)

A. MOTION # 1-090723 – “To accept the Fiscal Officer’s Report for the period OF 7/1/23-8/31/23 as submitted”

Made by John 2nd by Jim Amend
7-yes 0-no
Motion passed

A. MOTION # 2-090723 – “To approve the Operating Expenses warrant for the period of 7/1/23-8/31/23 in the amount of __261,134.95__.”

Made by John 2nd by Bob
7-yes 0-no
Motion passed

VIII. Director's Report (C. McCrossen)

- Local history collection discussed
- Warming station for Christmas parade
- Newsletter discussed
- People not bringing back materials
- New patrol catalog

IX. Standing Committee Reports

A. Audit & Finance Committee Report (J. Stegenga)

None

B. Personnel Committee Report (J. Casazza)

None

C. Policies Committee Report (R. Borrebach)

None

D. Capital Projects & Facilities Management Committee (J. Amend)

- Continuing work on carriage house
- Clock

E. Nominating Committee Report (D. Barnett)

None

X. Unfinished Business

A. Strategic Plan – Review, revise & approval

Motion was made by Bob to accept the plan as edited
2nd by Jim Amend
7-Yes 0-No
Motion passed

XI. New Business

A. MOTION to hire Katharine Coulter as a part-time librarian

Made by Tanya Bray 2nd by Kathleen Amend
7-Yes 0-No
Motion passed

B. Disposal of Surplus Materials & Equipment Policy – DRAFT (Policy Comm)

Motion made to accept new policy by Bob
2nd by Vicki
7-Yes 0-No
Motion passed

XII. Public Comments (on any non-agenda items) – if necessary (Limited to 2 minutes/
person)

XIII. Roundtable

XIV. Adjournment