

**Moffat Library Board of Trustees
Board Meeting Minutes
7/6/23**

Present: Victoria Drake, Tanya Bray, Dennis Barnett, Bob Borrebach, John Stegenga, Kathleen Amend, Luis Rivera (7:26pm), James Casazza (7:34pm)
FOML Representative: Vance Consalvo
Director: Carol McCrossen
Assistant to Director: Joanne Deluca
Absent: Jim Amend

I. Call to order 7:02pm

II. Pledge Of Allegiance

III. Newly Elected Trustees – swearing in (Oath of Office)

Kathleen Amend and Bob Borrebach

IV. FYE24 Officers – Election (Pres; VP; Fiscal Officer; Secretary)

No nomination from the floor were made.

Motion made to accept the slate of officers by Vicki 2nd by John

6-yes 0-no

Motion passed

Luis Rivera President; Jim Amend Vice-President;

Tanya Bray Secretary; John Stegenga Treasurer

V. Public Comments (on agenda items only) – if necessary (Limited to 2 minutes/ person)

No members of the public in attendance

VI. Friends Report (V. Consalvo)

July Book Sale: Young adult books (6th-12th)

2 hardcover \$1 4 paperback for \$1

Home delivery program still going (7-8 patrons using regularly)

The Friends really like where their book sale area is located currently

VII. Disposition of Minutes (T. Bray) – 6/1/23

-Motion to accept minutes as amended made by Bob 2nd by Vicki

6-yes 0-no

Motion passed

VIII. Fiscal Officer’s Report (J. Stegenga)

A. **MOTION # 1-070623** – “To accept the Fiscal Officer’s Report for the period ending 6/30/23 as submitted” Made by John 2nd by Bob

6-yes 0-no

Motion passed

B. **MOTION # 2-070623** – “To approve the **Operating Expenses** warrant for the period of 6/1/23-6/30/23 in the amount of \$90,014.92.” Made by John 2nd by Tanya

6-yes 0-no

Motion passed

IX. Director's Report (C. McCrossen)

-Summer Reading program is running for children, teens and adults

-Seeking 2 part-time workers

-Trustees need 2 hours training by Dec.

X. Standing Committee Reports

A. Audit & Finance Committee Report (J. Stegenga)

Retaining Nugent & Haeussler

B. Personnel Committee Report (J. Casazza)

No report

C. Policies Committee Report (R. Borrebach)

Committee reviewing Library Materiel Selection Policy

D. Capital Projects & Facilities Management Committee (J. Amend)

Roof was fixed. Carriage House plan was drafted including handicap alterations if needed.

Teak benches were discussed.

E. Nominating Committee Report (D. Barnett)

No report

XI. Unfinished Business

A. Strategic Plan – Review, revise & approval

Current plan handed out for review. Adding plan going forward discussed.

XII. New Business

A. Board Committees – Annual Reorganization

Audit Committee – John (Chair), Dennis, Jim C., Staff: Maria Arias (Bookkeeper)

Personnel – Jim C. (Chair), Victoria, Bob, Kathleen

Policies – Bob (Chair), Tanya, Victoria

Capital – Jim Amend (Chair), Jim C., John

Nominating – Dennis (Chair), Vicki, Kathleen

Carol McCrossen as Director and Luis Rivera as President are on all committees.

XIII. Public Comments (on any non-agenda items) – if necessary (Limited to 2 minutes/
person)

None

XIV. Roundtable

XV. Adjournment 8:14pm

-Motion to adjourn made by Jim C. 2nd by Luis

8-Yes 0-No

Motion passed.

Respectfully submitted,

Tanya Bray, Secretary

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