

Moffat Library Board of Trustees
Board Meeting Minutes
6/1/23 at 7 PM

Present: Victoria Drake, Tanya Bray, James Casazza, Dennis Barnett, Jim Amend, Bob Borrebach Luis Rivera, John Stegenga
FOML Representative: Vance Consalvo
Director: Carol McCrossen
Assistant to Director: Joanne Deluca

I. Call to order 7:04pm

II. Pledge Of Allegiance

III. Public Comments (on agenda items only) – if necessary (Limited to 2 minutes/person)

IV. Friends Report (V. Consalvo)

New Program Chair: Donna Beyer
Bag of Books sale in June \$5 per bag
Staff Appreciation Breakfast Friday June 2nd 9-10am

V. Disposition of Minutes (T. Bray) – 4/13/23 (no meeting on 5/4/23)

-Motion to accept minutes as amended made by Dennis 2nd by Jim Amend
8-yes 0-no
Motion passed

VI. Fiscal Officer's Report (J. Stegenga)

A. MOTION # 1-060123 – “To accept the Fiscal Officer’s Report for the period ending 4/30/23 as submitted”

-Motion made by John Stegenga 2nd by James Casazza
8-yes 0-No 0-Abstentions
Motion Passed

B. MOTION # 2-060123 – “To approve the Operating Expenses warrant for the period of 4/1/23-4/30/23 in the amount of \$105,107.59.”

-Motion made by John Stegenga 2nd by Dennis Barnett
8-yes 0-No 0-Abstentions
Motion Passed

C. MOTION # 3-060123 – “To accept the Fiscal Officer’s Report for the period ending 5/31/23 as submitted”

-Motion made by John Stegenga 2nd by Jim Amend
8-yes 0-No 0-Abstentions
Motion Passed

D. MOTION # 4-060123 – “To approve the Operating Expenses warrant for the period of 5/1/23-5/31/23 in the amount of \$124,460.39.”

-Motion made by John Stegenga 2nd by Dennis Barnett

8-yes 0-No 0-Abstentions

Motion Passed

VII. Director's Report (C. McCrossen)

Databases are being updated

Minimum wage is going up. Needs to be included in budget in future.

Strategic plan made

Summer reading program is starting soon

VIII.Standing Committee Reports

A. Audit & Finance Committee Report (J. Stegenga)

None

B. Personnel Committee Report (J. Casazza)

None

C. Policies Committee Report (R. Borrebach)

None

D. Capital Projects & Facilities Management Committee (J. Amend)

Parking will have to be reconfigured

Clock needs to be picked up by company to begin restoration

E. Nominating Committee Report (D. Barnett)

Slate of officers was identified after speaking to all Trustees

IX. Unfinished Business

X. New Business

A. Strategic Plan - Review

Look over and give feedback to Carol

B. FYE24 Board Meeting Dates – Review & Approval

Accepted dates for coming year meetings

C. FYE24 Slate Of Officers

Slate of officers was proposed:

Luis – President, Jim Amend – Vice President, John S. – Treasurer, Tanya – Secretary

Motion made by Dennis to accept slate of officers, 2nd by Bob

Yes – 8, No – 0, No abstentions

Motion passed

D. Proposal made by Carol for Local History Center

XI. Public Comments (on any non-agenda items) – if necessary (Limited to 2 minutes/ person)

None

XII. Roundtable

XIII.Adjournment 7:58pm

-Motion to adjourn made by Jim C. 2nd by Bob
8-Yes 0-No
Motion passed.