

**Moffat Library Board of Trustees
Board Meeting Minutes
4/13/23 at 7:00 PM**

Present: Victoria Drake, Tanya Bray, James Casazza, Dennis Barnett, Jim Amend, Bob Borrebach Luis Rivera, John Stegenga
FOML Representative: Vance Consalvo
Director: Carol McCrossen
Assistant to Director: Joanne Deluca

I. Call to order 7:05pm

II. Pledge Of Allegiance

III. Public Comments (on agenda items only) – if necessary (Limited to 2 minutes/person)

None

IV. Friends Report (V. Consalvo)

-Author Luncheon Sunday March 26th Round Hill House huge success 100 in attendance
Made \$2000 for Summer Reading program

-5 DVD's for \$1 this month at the bookstore

-Meet and Greet Wednesday May 17th 5:30pm-7pm

V. Disposition of Minutes (T. Bray) – 3/2/23

-Motion to accept minutes as amended made by Bob Borrebach 2nd by Jim Casazza
6-yes 0-no 2-abstain

Motion passed

VI. Fiscal Officer's Report (J. Stegenga)

A. **MOTION # 1-030223** – “To accept the Fiscal Officer's Report for the period ending 2/28/23 as submitted”

-Motion made by John Stegenga 2nd by Dennis Barnett

8-yes 0-No 0-Abstentions

Motion Passed

B. **MOTION # 2-030223** – “To approve the **Operating Expenses** warrant for the period of **2/1/23-2/28/23** in the amount of \$111,613.48.”

-Motion made by John Stegenga 2nd by Jim Amend

8-yes 0-No 0-Abstentions

Motion Passed

C. **MOTION # 1-041323** – “To accept the Fiscal Officer's Report for the period ending 3/31/2023 as submitted”

-Motion made by John Stegenga 2nd by Bob Borrebach

8-yes 0-No 0-Abstentions

Motion Passed

D. **MOTION # 2-041323** – “To approve the **Operating Expenses** warrant for the period of **3/1/23-3/31/23** in the amount of \$126,986.99.”

-Motion made by John Stegenga 2nd by James Casazza

8-yes 0-No 0-Abstentions

Motion Passed

VII. Director's Report (C. McCrossen)

- Annual Report is ready
- Poetry reading for adults and Poetry Slam for youth is planned for this month
- Tree trimmed, neighbor was informed but no response
- Estimates have been collected from landscapers
- Spring newsletter
- Library election coming up

VIII. Standing Committee Reports

A. Audit & Finance Committee Report (J. Stegenga)

No report

B. Personnel Committee Report (J. Casazza)

No report

C. Policies Committee Report (R. Borrebach)

No report

D. Capital Projects & Facilities Management Committee (J. Amend)

-Drawings received from Steve Rowlands for parking and Carriage House restroom. Needs to be altered to reflect current parking options and then given to the Building Inspector as soon as possible.

IX. Adhoc Committee Reports

A. Strategic Planning Committee

X. Unfinished Business

Nominating Committee will be headed by Dennis Barnett and include Victoria Drake

XI. New Business

A. MOTION: To assure that the Moffat Library 2022 Annual Report was reviewed & accepted by the Board of Trustees of the Moffat Library.

-Motion made by Jim Casazza 2nd by Bob Borrebach

8-yes 0-No 0-Abstentions

Motion Passed

XII. Public Comments (on any non-agenda items) – if necessary (Limited to 2 minutes/person)

None

XIII. Roundtable

XIV. Adjournment 7:56pm

-Motion to adjourn made by Dennis Barnett 2nd by John Stegenga

8-Yes 0-No

Motion passed.

Respectfully submitted,

Tanya Bray, Secretary

Moffat Library Board of Trustees