



INTERNET POLICY & USER AGREEMENT

Moffat Library of Washingtonville

INTERNET POLICY

The Moffat Library of Washingtonville offers Internet access as part of its mission to meet the informational and educational needs of the entire community. In providing access the library subscribes to the principles set forth in the Library Bill of Rights adopted by the American Library Association.

The Moffat Library of Washingtonville public internet workstations provide unrestricted, unfiltered and unsupervised access to the internet. The Library does not monitor and has no control over information accessed through the Internet and assumes responsibility only for the information provided on its home page. As with other library materials, restriction of access is the responsibility of the user or the user's parent or legal guardian. Therefore, users are strongly advised to evaluate for themselves the validity and appropriateness of any information found. **Parents are also advised to accompany children when using the Internet so as to monitor the information which they are accessing.**

Who is Eligible

- Anyone with a valid RCLS library card may use the Internet. The card must be free of fines and overdue items.
- All users must have read and accepted the Moffat Library Internet Policy & User Agreement at the time of use.
- Children under the age of 12 must have a parent or guardian present to assist with using the computer and observing the policy.
- No more than two people may use the workstation at any one time. Both must have a valid RCLS library card and they both must have read and agreed to the Moffat Library Internet Policy & User Agreement.

Staff Assistance

While staff will be glad to offer searching suggestions and answer questions to assist you in getting to the right place on the internet, they cannot provide in-depth training concerning Internet use. To assist you in your use of Internet resources we have provided a Moffat Library homepage containing online resources and finding aids, which will identify specific starting points for searches and are appropriate to the library's mission and service role.

Unacceptable Use

It is strictly prohibited to use the Internet for illegal or criminal purposes. Any unauthorized access will result in the immediate suspension of Internet access. Users whose conduct violates federal, state or local laws will be prosecuted to the full extent of the law.

User Responsibilities

- Users may not use their own software.
- Users must allow themselves at least ten minutes before the end of their session to print or save their work. All computer copies are \$.10 per page (B/W) and \$.25 per page (Color).
- Users may not download or save files to the computer's hard drive.

- Length of Sessions will be determined by the Library staff. Users are allowed a maximum of two sessions per day. Computers are shut down 15 minutes before the library closes.
- Computer settings and configurations may not be changed.
- Misuse or abuse of Internet access will result in immediate suspension of Internet access privileges. Staff on duty have the right to cancel or interrupt the use of the Internet at any time.

USER AGREEMENT

When using the Moffat Library's public computer workstation, the User must first acknowledge they have read and understand the Moffat Library Internet Policy in full as expressed above, and acknowledges they are utilizing the Internet, being fully aware of the library's policies. Any claims against the Moffat Library of Washingtonville which arise in connection with materials or graphics encountered while utilizing the Internet are waived. Any violation of these regulations is unethical and may constitute a criminal offense. Should any violation be committed, access privileges will be revoked and appropriate legal action pursued.

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Moffat Library Board of Trustees