

Moffat Library Board of Trustees
Board Meeting
7/7/22 at 7:00 PM

PRESENT: Trustees: Dennis Barnett, Tanya Bray, Victoria Drake, Beth Fitzpatrick, Robert Borrebach, Luis Rivera, James Casazza, Jim Amend, John Stegenga
FOML President Mary Ann Marrero
Director: Carol McCrossen
Assistant to Director: Joanne Deluca
Absent: Jeanne Versweyveld

I. Call to order: 7:01pm

II. Pledge of Allegiance: Recited

III. Treasurer's Report FYE22 (R. Clum): See Attached

- There was a check to Star Press of Pearly River that was cut for an amount \$.05 more than the invoice.

IV. Friends Report (M. Marrero):

- Bag of Books Sale continues through July during Friends Bookstore's hours.
- **The Big Band Sound Concert:** Saturday, August 27, 2022 from 5 to 7pm at Vern Allen Park in Washingtonville. Free. Bring your chair or blanket and enjoy a concert, sponsored by the Friends and the Moffat Library. Rain date is Sunday, August 28, 2022.
- FOML presented issue of concern and need for safety and security at the Carriage House if and when the Bookstore moves into it.

V. Oath of Office (J. Amend): Recited

VI. Disposition of Minutes (B. Fitzpatrick) – 6/9/22 Motion made to accept Minutes as corrected by Victoria Drake, 2nd by John Stegenga. Motion accepted 8-Yes, 1-Abstain, 0-No.

VII. FYE23 Officer Elections (L. Rivera):

Slate of Officers 2021/2022 Fiscal Year

- **President:** Luis Rivera (Unanimous decision)
- **Vice-President:** Jim Amend (Ballot 5/4 vote in favor of Jim Amend vs Jeanne Versweyveld was determined)
- **Secretary:** Tanya Bray (Unanimous decision)
- **Fiscal Officer:** John Stegenga (Unanimous decision)

VIII. Fiscal Officer's Report (L. Rivera)

A. **MOTION # 070722-1** – Motion made by Luis Rivera to accept the Fiscal Officer's Report for the period ending 6/30/22 as submitted, 2nd by John Stegenga. Motion accepted 9-0.

B. **MOTION # 070722-2** – Motion made by Luis Rivera to approve the **Operating Expenses** warrant for the period of **6/1/22-6/30/22** in the amount of **\$81,342.50**, 2nd by James Casazza. Motion accepted 9-0.

IX. Director's Report (C. McCrossen): See Attached.

Highlights

- Library traffic has increase 24%.
- Ads have been put out and they are in the process of interviewing candidates for circulation, teen services, and reference librarian staff.
- Additional cameras are being installed for monitoring inside and outside the library.
- RCLS: Trustee Handbook Book Club – Webinars are available online at <https://midhudson.org/trusteebookclub>.

- Blooming Grove Chamber of Commerce July Mixer: Thursday July 21st 6:00pm-8:00 pm at Loughrans.
- RCLS ILS & IT Services: The Board will need to review the documents and make a motion to accept the Information Technology Services Contract and the Agreement For Integrated Library System Participation before October 1, 2022.

X. Standing Committee Reports

A. Audit & Finance Committee Report (L. Rivera): Received and will sign engagement letter.

B. Personnel Committee Report (J. Casazza): Committee will be meeting on Thursday July 14th at 6:00pm to review status of salaries and hiring & retaining hourly employees.

C. Policies Committee Report (R. Borreback): No Report.

D. Capital Projects & Facilities Management Committee (J. Amend): Jim Amend reached out to Steve Rowland and has not heard back from him yet.

XI. Unfinished Business

A. Trustee Bylaws – term limit: Tabled

XII. New Business

A. Standing Committees – membership. Tabled

B. RCLS – *Information Technology Services Contract + Agreement For Integrated Library System Participation* contract – introduction & review. (See attached Director’s report for explanation.)

XIII.Roundtable

Adjournment: Motion made by to adjourn meeting at 8:31pm by Jim Amend, 2nd by Luis Rivera. Motion accepted 9-0.

Respectfully Submitted,
Beth Fitzpatrick, Secretary
Moffat Library Board of Trustees