Moffat Library Board of Trustees
Board Meeting Minutes
5/5/22 at 7:00 PM

PRESENT: Trustees: Dennis Barnett, Tanya Bray, Victoria Drake, Beth Fitzpatrick, Sue Anne Vogelsberg, Robert Borrebach, Luis Rivera, Jeanne Versweyveld
FOML President Mary Ann Marrero
Director: Carol McCrossen
Assistant to Director: Joanne Deluca
Absent: James Casazza, Jim Amend, John Stegenga

I. **Call to order:** 7:02pm

II. **Pledge of Allegiance:** Recited

III. **Trustee Election –** Public Hearing

IV. **Friends Report (M. Marrero)**
- Proceeds from the Authors Luncheon, $2,000.00 will go to the Summer Reading program.
- Bag of Books Sale will continue in May during store hours.

V. **Disposition of Minutes** (B. Fitzpatrick) – 4/7/22 Motion made to accept Minutes as corrected by Luis Rivera, 2nd by Sue Anne Vogelsberg. Motion accepted 5-Yes, 0-No, 3-Abstain.

VI. **Public Forum:** None

VII. **Fiscal Officer's Report** (L. Rivera)

A. **MOTION # 1-050522** – Motion made by Luis Rivera to accept the Fiscal Officer's Report for the period ending 4/30/22 as submitted, 2nd by Jeanne Versweyveld. Motion accepted 8-0.

B. **MOTION # 2-050522** – Motion made by Luis Rivera to approve the **Operating Expenses** warrant for the period of **4/1/22-4/30/22** in the amount of $91,619.83, 2nd by Victoria Drake. Motion approved 8-0.

VIII. Director's Report (C. McCrossen)

- Trustee Election Tuesday May 10th 9:00am-8:00pm (1 Seat open)
- Treasurer met with Maria on Monday May2nd.

IX. Standing Committee Reports

A. **Audit & Finance Committee Report** (L. Rivera)
Treasurer met with Luis, presenting report to Board at next Board meeting.

B. **Personnel Committee Report** (J. Casazza) No Report. Luis Rivera Tabled.

C. **Policies Committee Report** (R. Borrebach) Working on Employee manual with personnel policies combined into one document.

D. **Capital Projects & Facilities Management Committee** (J. Amend): No Report. James Casazza waiting on meeting.

E. **Nominating Committee** – Formed committee with Luis Rivera & Victoria Drake.

X. Unfinished Business: None

XI. New Business: None

XII. Public Forum: No

XIII. Adjournment: Motion made by Robert Borrebach to adjourn meeting, 2nd by Sue Anne Vogelsberg. Motion accepted (8-0). Meeting was adjourned at 7:17 pm.

Respectfully Submitted,
Beth Fitzpatrick, Secretary
Moffat Library Board of Trustees