

# Moffat Library Board of Trustees

## Board Meeting Minutes

11/4/21 at 7pm

Present:

Trustees: Jim Amend, Dennis Barrett, Bob Borrebach, Tanya Bray, James Casazza, Luis Rivera, John Stegenga Jr.,  
Jeanne Versweyveld, Sue Anne Vogelsberg

Director: Carol McCrossen

Assistant to the Director: Joanne Deluca

Financial officer: Maria Arias

Representative of Friends of Moffat Library: Mary Ann Marrero

Absent:

Trustees: Victoria Drake, Beth Fitzpatrick

I. Call to Order: 7pm

II. Pledge of Allegiance: Recited

III. Justin Wood, Nugent & Hauessler, CPA presented audit in draft form

He will get back to us to answer a few questions.

Motion to accept the Moffat Library of Washingtonville's June 30, 2021 financial statements and independent auditors report dated October 20, 2021 as presented by the auditing firm Nugent and Haeussler, P.C. made by Luis and 2<sup>nd</sup> by Jim C. motion passed 8-0

IV. Friends of Moffat Library report (M. Marrero)

Oct. 20<sup>th</sup> Annual Meeting –

Matthew Thorenz presented, officers were elected.

Mary Ann for President, Kathy Foley for secretary

Nov. 20-Dec 19 Holiday Baskets

Nov. 29<sup>th</sup> They will be decorating the library for the holidays

Dec. 4<sup>th</sup> 1-4 Holiday Open House

V. Disposition of Minutes

Jim C made the motion to accept the minutes

Sue A 2<sup>nd</sup>, motion passed 7 - Yes

Jim A. abstained

VI. Public Forum

VII. Fiscal Officer's Report (L. Rivera)

Motion #11042-1 "To accept the Fiscal Officer's Report for the period ending 10/31/21 as submitted/ amended"

Luis made the motion, Jim C. 2<sup>nd</sup> Motion passed 8 - 0

Motion #110421-2 "To approve the Operating Expenses warrant for the period of 10/1/21-10/31/21 in the amount of \$90,330.20

Motion by Luis, 2<sup>nd</sup> by Jim C. Motion passed 8-0

VIII. Directors Report (C. McCrossen)

Girl Scouts planted bulbs outside where dead trees were

Programs did well this month

Law was passed whereas Trustees will be required to have 2 hours of training yearly starting in 2023

New website should be up soon

IX. Standing Committee Reports

-Audit & Finance Committee Report (L. Rivera)

-Personnel Committee Report (J. Casazza)

None

-Policies Committee Report (R. Borrebach)

Committee is reviewing Volunteer policies

-Capital Projects & Facilities Management Committee (J. Casazza)

Still waiting on plans by S. Rowland

X. Unfinished Business

Continuing to look for a treasurer

XI. New Business

Library Programs Policy – revision

Motion made by Bob to accept revision of two combined policies

2<sup>nd</sup> by Sue Anne Motion passes 8-0

Motion made by Bob to delete Child Program's Policy because of redundancy

2<sup>nd</sup> by Sue Anne Motion passes 8-0

Donations – Board had discussion

Juneteenth Holiday discussed

Volunteer of the Year Award

A family nomination was made by Jim C 2<sup>nd</sup> by Bob and confirmed by Board

Display & Exhibit Policy discussed

Public Forum – none needed

Holiday Parade discussed

Jim C., Jeanne and Tanya volunteered to attend.

XII. Adjournment

Motion for adjournment made by Jim C., 2<sup>nd</sup> by Victoria Drake.

Motion accepted at 9:45 8-0