

Moffat Library Board of Trustees
Board Meeting Minutes
4/1/21 at 7:00 PM
Via Zoom

PRESENT: Trustees: Dennis Barnett, James Casazza, Luis Rivera, Tanya Bray, Victoria Drake, Jim Amend, Robert Borrebach, Beth Fitzpatrick, Ruth Manyin

ABSENT: Jeanne Versweyveld

FOML: Mary Ann Marrero

Director: Carol McCrossen

Assistant to Director: Joanne Deluca

Attorney: Rick Golden

- I. **Call to order: 7:03pm**
- II. **Pledge of Allegiance: Recited**
- III. **Friends Report (M. Marrero)**
 - **Donated \$200.00 to Moffat Library supporting Art Showcase.**
 - **Donating \$1,000.00 – Summer reading program.**
 - **Spring schedule on hold.**
- IV. **Disposition of Minutes (J. Casazza) – 3/4/21.** Motion made by Luis Rivera, 2nd by Victoria Drake. Motion accepted 7- Yes, 0-No, 2-Abstain (Ruth Manyin & Beth Fitzpatrick).
- V. **Fiscal Officer’s Report (L. Rivera)**
 - A. **MOTION # 1-040121** – To accept the Fiscal Officer’s Report for the period ending 3/31/21 as submitted made by Luis Rivera, 2nd by Robert Borrebach. Motion accepted 9-0.
 - B. **MOTION # 2-040121** – To approve the **Operating Expenses** warrant for the period of 3/1/21-3/31/21 in the amount of \$77,691.79 made by Luis Rivera, 2nd by Beth Fitzpatrick. Motion approved 9-0.
- VI. **Director's Report (C. McCrossen).** See Attached. Highlights
 - Trustee Election: Tuesday May 11th 9:00am-8:00pm.

- Moffat email not accessible until Monday April 5th due to migrating system.
- Working on updating Library website

VII. Standing Committee Reports

- A. Audit & Finance Committee Report** (L. Rivera) No Report.
- B. Personnel Committee Report** (J. Casazza) No Report. Addressing Director's review in Executive session to follow.
- C. Policies Committee Report** (B. Borrebach). Explained Internet policy changes to the Board.
- D. Capital Project & Facilities Management Committee** (J. Casazza/R. Manyin). No Report. Meghan was sent an email, waiting for a reply from her.

VIII. Unfinished Business

- A. Internet Policy** (Policies Comm) – revised draft distributed – review & discussion. Motion to accept revised Internet policy as written and delivered to Trustees made by Robert Borrebach, 2nd by Ruth Manyin. Motion accepted 9- Yes, 0-No.
- IX. Executive Session:** Board went in executive session at 7:44pm. Motion to go out of Executive session made by Ruth Manyin at 7:53pm, 2nd by Robert Borrebach. Motion accepted 9-0.
- X. Adjournment:** Motion to adjourn meeting made by Luis Rivera, 2nd by Beth Fitzpatrick. Motion accepted and meeting adjourned at 7:54pm.

Respectfully Submitted
Beth Fitzpatrick, Secretary
Moffat Board of Trustees