

**Moffat Library Board of Trustees**  
**Board Meeting Minutes**  
**2/4/21 at 7:00 PM**  
**Via Zoom**

**Present: Trustees: Dennis Barnett, James Casazza, Luis Rivera, Beth Fitzpatrick, Tanya Bray, Jeanne Versweyveld, Victoria Drake, Jim Amend, Robert Borrebach, Ruth Manyin**

**Director: Carol McCrossen**

**Assistant to Director: Joanne Deluca**

**Attorney: Rick Golden**

**FOML Rep: Mary Ann Marrero**

**I. Call to order: 7:00 pm**

**II. Pledge of Allegiance: Recited**

**III. Friends Report (M. Marrero)**

- **Authors Luncheon: Postponed until 4/3/22.**
- **Five patrons receiving Home Delivery services.**
- **Two Adult Cultural programs are scheduled**
- **2/10/21 - Harriet Tubman Program by Leon DiMartino.**
- **2/17/21 - Jacob Lawrence Program by Laura Nichols.**

**IV. Disposition of Minutes (B. Fitzpatrick) – 12/3/20.** Motion to accept minutes made by James Casazza 2<sup>nd</sup> by Victoria Drake. Minutes accepted 10-0.

**V. Disposition of Minutes (J. Casazza) - 1/7/21** Motion to accept minutes made by Ruth Manyin, 2<sup>nd</sup> by Jeanne Versweyveld. Minutes accepted 10-0.

**VI. Fiscal Officer's Report (L. Rivera).** Reviewed

A. **MOTION # 1-020421** – “To accept the Fiscal Officer’s Report for the period ending 1/31/21 as submitted” Motion made by Luis Rivera, 2<sup>nd</sup> by James Casazza. Motion accepted 10-0.

B. **MOTION # 2-020421** – “To approve the **Operating Expenses** warrant for the period of **1/1/21-1/31/21** in the amount of **\$97,915.52.**” Motion made by Luis Rivera, 2<sup>nd</sup> by Jeanne Versweyveld. Motion approved 10-0.

C. BUDGET FYE 2021-2022

Be it resolved that the Board of Trustees of the Moffat Library of Washingtonville hereby adopts the budget approved by the Audit and Finance Committee for fiscal year 2021-2022, in the sum of \$2,007,339. Motion to approve Budget FYE 2021-2022 made by Luis Rivera, 2<sup>nd</sup> by James Casazza. Motion approved 10-0.

D. FYE2022 Tax Cap Override: Tax Cap RESOLUTION # 1-020421 as it relates to the budget of Moffat Library: Whereas, the adoption of the FYE 2022 budget for the Moffat Library of Washingtonville may require a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it resolved, that the Board of Trustees of the Moffat Library of Washingtonville voted and approved to exceed, if necessary, the tax levy limit for FYE 2022 by at least the sixty percent of the board of trustees as required by state law on February 4, 2021. Motion to approve Tax Cap Override made by Luis Rivera, 2<sup>nd</sup> by James Casazza. Motion approved 10-0.

**VII. Director's Report** (C. McCrossen). See Attached

**VIII. Standing Committee Reports**

A. **Audit & Finance Committee Report** (L. Rivera) See above.

**B. Personnel Committee Report** (J. Casazza) No Report.

**C. Policies Committee Report** (B. Borreback) Tabled

**D. Capital Project & Facilities Management Committee** (J. Casazza/R. Manyin) Committee had meeting 1/14/21. Developed outline to complete Carriage House. Items that need to be completed are installation of a handicap accessible bathroom, flooring, shelving for FOML Book Store, a handicap accessible entrance, and provisions for storage.

## **IX. Unfinished Business**

### **X. New Business**

**A. MOTION # 3-020421:** To accept the resignation of Trustee, Abigail Peterson, effective 1/7/21. Motion made by James Casazza, 2<sup>nd</sup> by Beth Fitzpatrick. Motion accepted 10-0.

**B. 2021-22 Budget Proposal** (Audit & Finance Comm.) Motion to adopt as proposed made by Luis Rivera, 2<sup>nd</sup> by Jeanne Versweyveld. Budget will remain the same as last year with no increase in tax levy.

**C. Internet Policy** (Policies Comm) – Tabled

## **XI. Roundtable**

**XII. Adjournment** Motion made by Beth Fitzpatrick, 2<sup>nd</sup> by James Casazza 10-Yes, 0-No. Meeting adjourned at 8:32 pm.

Respectfully Submitted,  
Beth Fitzpatrick, Secretary

# Moffat Library Board of Trustees