

MOFFAT LIBRARY BOARD OF TRUSTEES

BOARD MEETING MINUTES

3/4/2021 at 7:00 PM VIA ZOOM

PRESENT: Trustees: Dennis Barnett, James Casazza, Luis Rivera, Tanya Bray, Victoria Drake, Jim Amend, Robert Borrebach

ABSENT: Beth Fitzpatrick, Jeanne Versweyveld, Ruth Manyin

Director: Carol McCrossen

Assistant to Director: Joanne Deluca

Attorney: Rick Golden

1. Call to Order: 7:08 PM

II. Pledge of Allegiance recited.

III. Friends Report: No Report

IV. Disposition of Minutes for 2/4/2021: Motion by J Casazza, Second by Victoria Drake

YES: 7 NO: 0

V. Fiscal Officer's Report: Some discussion concerning building maintenance cost, perhaps to show quarterly or by comparison to other years so that there will be an understanding of the average costs over a period of years. More discussion at next meeting.

A. Motion # 1-030421- "To accept the Fiscal Officers Report for the period ending 2/28/21" By Luis Rivera, Second by J. Amend

Yes: 7 NO: 0

B. Motion # 2-030421- “To approve the OPERATING EXPENSES warrant for the period of 2/1/21 to 2/28/21 in the amount of \$78,009.00 By Luis Rivera, Second by J Casazza

YES: 7 NO: 0

VI. Directors Report: See Attached

Item of interest, State legislature just passed bill to limit signatures needed for Board Petitions to 25, awaiting Governor’s signature. Four vacancies in May D Barnett, Luis Rivera, Ruth Manyin and one vacant seat.

VII. Standing Committee Reports

A. Audit & Finance Committee Report (L. Rivera) No report

B. Personnel Committee Report (J. Casazza) No report

C. Policies Committee Report (B. Borreback) Report presented on status of policies including which are not in need of changes and which might be updated (see attached)

D. Capital Project & Facilities Management Committee (J. Casazza & R. Manyin) Architect has acknowledged our request for services and is securing cost estimates from other professional needed to complete scope of work. Still request in person meeting and review of work.

VIII. Unfinished Business

A. Internet policy still being reviewed

IX. New Business

A. Motion # 3-030421 “To assure that the Moffat Library Annual Report was reviewed and accepted by the Board on 3/4/21.” By L. Rivera Second by J Casazza

YES: 6 NO 1 Note: negative vote express concern as to waste of significant hours of staff time for bureaucratic busywork report NOT that report was reviewed and accepted.

B. Discussion concerning calculation of amount for “Unassigned Fund Balance” no formal action taken.

C. D. Barnett advised Board that they will soon receive evaluation sheets for director and requested they be returned promptly

D. Letter from Attorney Golden that if budget is the same amount as prior year No Vote by public is needed.

X. Roundtable

XI. Adjourn Motion made at 8:06 by J Casazza, Second by B Borrebach

YES 7 NO 0