

Moffat Library Board of Trustees

Board Meeting Minutes

1/7/2021 at 7:00 PM Via Zoom

Present: Trustees: Dennis Barnett, James Casazza, Luis Rivera, Tanya Bray, Jeanne Versweyveld, Victoria Drake, Jim Amend, Ruth Manyin, Robert Borrebach

Absent: Beth Fitzpatrick

Director: Carol McCrossen, Assistant Director Joanne Deluca

FOML: Mary Ann Marrero

Auditor: Justin Wood

I. Call to order 7:05 pm

II. Pledge of Allegiance: *Recited*

III. Audit Report 2019-2020 (see attached Audit) Explanation by Mr. Wood and questions answered.

IV. Friends Report (M. Marrero)

Friends continuing home delivery service.

Masks are still available.

Library decorations have been taken down.

Art History zoom presentation by Laura Nicholls continue 1/20 Edward Hopper at 2:00 pm, 2/10 Harriet Tubman at 2:00 pm, and Jacob Lawrence on 2/17 at 2:00 pm. These will also be available on the library website for viewing after the programs are delivered.

V. Disposition of Minutes: Tabled

VI. Fiscal Officer's Report (L. Rivera)

A. MOTION # 1-010721- “To accept the Fiscal Officer’s report for the period ending 12/31/20 as submitted”:

BY: L. Rivera Second By Jeanne Versweyveld

Approved Yes: 9 No 0

B. MOTION # 2-010721- “To approve the operating expenses warrant for the period of 12/1/20- 12/31/20 in the amount of \$94,916.66”

BY: L. Rivera Second By V. Drake

Approved Yes 9 No 0

VII. Directors Report (SEE ATTACHED)

VIII. Standing Committee Reports

A. Audit & Finance Committee (L. Rivera)

Time line for budget process has been developed.

Committee meet will later in January to develop budget.

B. Personnel Committee Report (J. Casazza) no report

C. Policies Committee Report (R Borrebach) Will review the internet policy which is 13 years old. Carol and staff input sought, Matt Thorenz had drafted proposed changes which are being reviewed.

D. Capital Project & Facilities Management Committee (J. Casazza) 11, with J. Attorney Golden forwarded correspondence from Washingtonville Building Inspector with list of items to be developed by Engineer or Architect in order for Inspector to make final decision on use request. Meeting will be held week of January 11th. Committee members are Amend, J. Versweyveld, C. McCrossen, R. Manyin and M. Marrero to develop document to submit to Architect.

IX. Unfinished Business: None

X. New Business:

A. Motion #3-010721: “To accept the 2019-20 Audit as presented.”

By: L Rivera Second By: R Manyin

Approved Yes 9 No 0

B. 2021-22 Budget Calendar Proposal distributed

XI. Roundtable:

XII. Adjournment: Motion at 8:05 pm

By: Jeanne Versweyveld Second By T. Bray

Approved Yes 9 No 0

Respectfully Submitted:

James Casazza Trustee