

## **Moffat Library of Washingtonville Temporary Safety Practices Policy**

The Moffat Library of Washingtonville is committed to serving its community during good times and hard times. The year 2020 has brought unprecedented challenges to our nation, state, and area of service. To continue serving our patrons during this difficult time, while placing the health and safety of our community at the forefront, the Library Board of Trustees has adopted this Temporary Safety Practices Policy as an addendum to the existing *Rules of Behavior For Use of Library Facilities Policy* (last updated 7/2/19).

The Board of Trustees' authority to adopt these measures is found in our charter, bylaws, New York Education Law Sections 255, 260, 226, 8 NYCRR 90.2, and Article 2 of the not-for-profit corporation law. We also consider it our duty to develop these measures to keep our services accessible at this time.

Moffat Library staff members have the authority to enforce these measures like any other of the Library's rules. Concerns about this policy should be directed to the library director.

Thank you for honoring these measures, which are designed to keep our community safe, while allowing access to the library.

### **Scope of Temporary Safety Measures**

The Moffat Library of Washingtonville operates per relevant law and Executive Orders, including those pertaining to mandatory workforce reductions, and the wearing of masks in public places. Therefore, the temporary practices in this Policy may be further modified as needed to conform to relevant Orders.

### **Safety Practices**

Until the Board of Trustees votes to revoke this temporary policy, the library hereby requires all people on the premises to abide by the following safety practices:

1. All persons aged 2 and above must wear a face mask which covers the mouth and nose
2. All persons must maintain a minimum of 6' social distancing at all times
3. Patrons should approach public service desks only when directed to come forward
4. No persons should enter the building if they have a fever, feel ill, are in recent contact with someone who is ill, or if they have tested positive for the coronavirus within the past 30 days or if they have had contact with someone who tested positive for the coronavirus within the past 30 days.

### **Activities**

Until the Board of Trustees votes to revoke or otherwise modify this temporary policy, the following services, activities and building areas may be restricted or limited to varying degrees:

1. Patron admittance to the building
2. Hours of operation
3. Building occupancy
4. Public computers
5. Book stacks and collections
6. Availability of meeting rooms by non-library groups
7. Seating
8. Notary Public, Faxing and Photocopying
9. Restrooms

## **Consequences**

Any person who fails to follow Safety Practices 1-4 above while on the premises will be advised to immediately comply with the safety practice(s) violated and the failure to do so will result in being evicted from the Library premises for 24 hours. If a person is found to violate Safety Practices 1-4 on a second occasion they will be evicted from the Library premises and their visiting privileges will be suspended for a period of time as determined by the Library Director, the length of which will be determined based upon the particular circumstances of the violation. Failure to comply with staff commands to leave the Library may result in law enforcement intervention.

Any person who fails to adhere to the restrictions in Activities 1-9 above will be evicted from the Library premises for the day. Failure to comply with staff commands to leave the Library may result in law enforcement intervention. Subsequent failures on the part of the patron to adhere to the restrictions in Activities 1-9 above may result in the loss of Library privileges for a period of up to one year.

## **ADA Compliance**

The Americans with Disabilities Act (42 U.S.C. § 12182(b)(3)) provides that a public accommodation facility such as the Library (42 U.S.C. § 12181(7)(h)) is not required “to permit an individual to participate in or benefit from the goods, services, facilities, privileges, advantages and accommodations of [the Library] where such, individual poses a direct threat to the health or safety of others. The term ‘direct threat’ means a significant risk to the health or safety of others that cannot be eliminated by a modification of policies, practices, or procedures, or by the provision of auxiliary aids or services.”

In the event any safety practice or activity noted above is not practicable for a person because of a disability, please contact the Library Director to explore a reasonable accommodation, such as drive-thru or curbside delivery of materials.

## **Communication**

To aid the community in honoring these requirements, the Library will transmit this policy through social media, and use a variety of health authority-approved, age-appropriate, and visual means to transmit this message in a manner consistent with our mission and our identity as a welcoming and accessible resource to the community.

## **Code of Conduct**

Adherence to these practices and any modifications to them shall be enforced as a requirement of the Library’s *Rules of Behavior For Use Of Library Facilities* until such time as this temporary policy is revoked.

Adopted by the Board of Trustees 8/6/20