

MOFFAT LIBRARY BOARD OF TRUSTEES

BOARD MEETING MINUTES

NOVEMBER 7, 2019

Present: Trustees: Dennis Barnett, Victoria Drake, Ruth Manyin, James Casazza, Robert Borrebach, Jeanne Versweyveld, Michael Frisbee, Abigail Peterson, James Amend

Director: Carol McCrossen

FOML Rep: Christine Frisbee

Absent: Trustees: Luis Rivera, Beth Fitzpatrick

I. Call to Order: 7:04

II. Pledge of Allegiance: recited

III. Public Comments: Maintenance person Christian Courtney introduced to the Board. Kevin Raddy thanked the Board for its participation in the upcoming small business Saturday. Tour was taken of the almost completed Carriage House.

IV. Friends Report: C Frisbee: Annual meeting held 10/23,11/23 baskets decorated, 12/4 to 12/18 baskets displayed, at 5:00 on 12/18 awarded. 12/7 story hour, decoration of library week of 12/1, and Small Business Weekend 11/30

V. Disposition of Minutes: corrected two items and approved:

Motion by: Robert Borrebach Second by: Jeanne Versweyveld

Yes: 9 No: 0

VI: Fiscal Officers Report: TABLED

VII: Directors Report: Fiscal Audit is ongoing, Frame for David Moffat portrait being readied SEE ATTACHED REPORT

VIII. Standing Committee Reports

A. Personnel Committee Report: (TBD) Board should consider determination of new chairperson.

B. Audit & Finance Committee Report: (L. Rivera) Tabled

C. Operational/ Policies Committee Report:(M. Frisbee) None

IX. Ad Hoc Committee Reports

A. 6 West Main Building Committee Report:(J. Casazza/ R. Manyin)

A tour was conducted of the Carriage house.

Decided to have Attorney Richard B. Golden pursue the issue of Carriage house use with the appropriate Village Officials.

X. Unfinished Business

A. Ad Hoc Strategic Planning Committee: Members Victoria Drake, co-chairs Jeanne Versweyveld and Abigail Peterson, and seeking volunteer from Chamber of Commerce. Draft of plan in progress.

B. Standing Committees- Procedure/ Reporting Document – Draft- Tabled

XI. New Business

A: Motion #5-110719: The Board of trustees of the Moffat Library resolves to accept, under protest, the Ramapo Catskill Library System 2020 Budget as presented:

Motion By; James Casazza Second By: Robert Borrebach

Yes: 8 No: 1

B: Motion #6-110719: To appoint James Amend as a Trustee to fill the vacancy left by the resignation of Barbara Koller on 10/03/2019.

Motion By: Ruth Manyin Second By: Victoria Drake

Yes: 9 No: 0

C: Motion #7- 110719: The Board of Trustees of the Moffat Library authorizes the Library Director to act on behalf of the Library and enter into an agreement with the Dormitory Authority State and Municipal Facilities Program grant towards the purchase and installation of a generator.

Motion By: James Casazza Second By: Michael Frisbee

Yes: 9 No: 0

D: Motion #8-110719: To engage Rossini Landscaping to perform snowplowing work for the Library for the 2019-2020 season at a rate not to exceed \$10,000.00 for the season.

Motion By: James Amend Second By: Michael Frisbee

Yes: 9 No: 0

E: Motion #9- 110719 To engage Pro-Cut Landscaping to perform landscaping of the grounds surrounding the Carriage House building, including pavers, topsoil, grading, and seeding for the sum of \$4,500.00.

Motion By: James Casazza Second By: Victoria Drake

Yes: 9 No: 0

XII. Public Comment: None

XIII. Motion to Adjourn:

Motion By: Jeanne Versweyveld Second By: Ruth Manyin

Yes: 9 No: 0

December 5, 2019 Motion to accept minutes as amended:

Made by: Jeanne Versweyveld Second by: Victoria Drake

Yes: 10 No: 0

Respectfully submitted,
James Casazza, Acting Secretary