

Moffat Library Board of Trustees

Board Meeting Minutes

August 1, 2019

Present: TRUSTEES: James Casazza, Luis Rivera, Ruth Manyin, Robert Borrebach, Victoria Drake, Barbara Koller, Jeanne Versweyveld and Abigail Peterson.

Absent: Dennis Barnett, Beth Fitzpatrick, Michael Frisbee,

DIRECTOR: Carol McCrossen

I. Call to Order: 7:02 P.M.

II. Pledge of Allegiance: Recited

III. Public Comments: None

IV. Friends Report: None

V. Disposition of Minutes: Motion to accept minutes as corrected made by Ruth Manyin 2nd by Luis Rivera

YES: 8 NO: 0

VI. Fiscal Officers Report: (L. Rivera)

A. Motion # 1-080119- “To accept the Fiscal Officers Report for the period ending 7/31/19 as submitted” made by Luis Rivera 2nd by Jeanne Versweyveld

YES: 8 NO: 0

B. Motion # 2-080119- “To approve the Operating Expenses warrant for the period of 7/1/19 to 7/31/19 in the amount of \$86,353.49” made by Luis Rivera 2nd by Abigail Petersen

YES: 8 NO: 0

C. Motion # 3-080119- “To approve the Carriage House Capital Project Expenses warrant for the period of 7/1/19 to 7/31/19 in the amount of \$80,500.63” made by Luis Rivera 2nd by Victoria Drake

YES: 8 NO: 0

VII. Director’s Report: See attached.

VIII. Standing Committee Reports:

A. Personnel Committee Report (B. Koller) None

B. Audit & Finance Committee Report (L. Rivera) L. Pitt company cannot do current year (ending June 30, 2019) so a RFP will be prepared.

C. Operations / Policies Committee Report (M. Frisbee) None

D. Nominating Committee Report (V. Drake) None

IX. Ad Hoc Committee Reports

A. 6 West Main Building / Carriage House Committee Report (J Casazza / R Manyin) Siding partially completed and will be painted to match colors on the main building. Interior rough electric installed and heating cooling system with ductwork installed. No sheetrock as of now.

X. Unfinished Business

A. (Ad Hoc) Strategic Planning Committee Grace from RCLS will be at September meeting.

B. Standing Committees- annual reorganization distributed to all Board Members

C. Failed Heat exchanger issue discussed. On advice of counsel and with agreement of the Board recommendation is for Director to instruct

Construction manager to direct MDS to do what is needed to correct problem and to impose time limit so as to have system operating when needed.

XI. New Business

A. Motion # 4-080119: To hire Taylor Casey to the position of part-time library clerk at a rate of \$11.50 per hour made by Luis Rivera 2nd by Victoria Drake

YES: 8 NO: 0

B. Motion # 5-080119: To hire Debra O'Keefe to the position of part-time library clerk at a rate of \$11.50 per hour made by Jeanne Versweyveld 2nd by Abigail Petersen

YES: 8 NO: 0

C. Hiring of Auditor- Luis Rivera will prepare a RFP for the auditor for the Fiscal Year ending 6-30-2019 as well as an RFP for a person to fill the position of Library Treasurer.

XII. Public Comments: None

XIII. Adjournment Motion to adjourn made by Jeanne Versweyveld 2nd by Luis Rivera at 8:18 P.M.

YES: 8 NO: 0