

**MOFFAT LIBRARY BOARD OF TRUSTEES**  
**BOARD MEETING MINUTES**

**DECEMBER 6, 2018 at 7:00 PM at LIBRARY**

**Present: Trustees: Dennis Barnett, Jeanne Versweyveld, Victoria Drake, Luis Rivera, Ruth Manyin, Robert Borrebach, Michael Frisbee, Chris Fox, Barbara Koller, James Casazza**

**Absent: Beth Fitzpatrick**

**Director: Carol McCrossen**

**Friends Liaison: Mary Ann Marrero**

**I. Call to order: 7:06 PM**

**II. Pledge of Allegiance: Recited**

**III. Public Comments:** Rebecca Akers thanked Board for participation in Dec.1 community event. Capacity issue raised.

Kevin Radday commented on very large turnout, requested building to be open during parade. Perhaps tickets to limit attendance to seniors, ill and others in need. Requested Board revisit room use policy as 8:00 PM cut off limits community use.

Corine Courtney indicated Chamber willing to work with Library Charles Quick suggested a community Board of interested parties to work on common calendar and planning for events.

Kathy Stegenga suggested round table to plan for all event needs on perhaps a three month cycle and requested decorations for building exterior.

**IV. Friends Report:** Holiday baskets are displayed in Library drawing 12/16 at 2:00 PM proceeds benefit teen art show, Open house Sun 12/9 from 1 to 4, Story hour 2:00 PM, membership over 100, good sales at book store and totes now available, additional matching bookcase due on 12/17 Request combined Friends Board and Library Board meeting, Tree lights to be on from 10:00 AM to 10:00 PM.

**V. Disposition of Minutes: Tabled**

**VI. Directors Report:** See Attached plus work based interview successful, Award from NYLA conference displayed and shared, Feb 27 library action day, Beltcher window lighting still to be addressed.

**VII. Standing Committee Reports:**

**A. Personnel Committee Report (B. Koller)**

Committee to meet prior to Jan meeting on Jan 3.

**B. Audit and Finance Committee Report (L Rivera)** Audit fully submitted and adopted by Board, only RCLS report due by February.

**C. Operational / Policies Committee Report (M. Frisbee)** Meeting room use and grounds use policies reviewed

**VIII. Ad Hoc Committee Reports:**

**A. 6 W Main Building Committee Report (C. Fox & R. Manyin)**

Committee discussed Carriage House estimate of \$335,309.00, door of Friends space and status of prior information of sprinkler system via phone conference with architect. Building permit for Carriage House received from Village and delivered to Director.

**B. Bylaws Committee Report (C. Fox & J. Casazza)** Review progressing next meeting set for December 19, 2018.

**IX. Fiscal Officer's Report (L. Rivera)**

**A. Motion # 1-120618-** To accept the Fiscal officer's report for the period ending 12/05/18 as submitted by Michael Frisbee seconded by Jeanne Versweyeveld approved 10-0

**B. Motion # 2-120618-** To approve the Operating Expenses warrant for the period 7/1/18 – 11/30/18 in the amount of \$99,788.03 by L Rivera seconded by J Casazza approved 10-0

**X. Unfinished Business:** None

**XI. New Business:** Bob Farfalla indicated E. Howard clock can be restored to museum quality for between \$3,000 and \$5, 000.

**XII. Public Comments:** None

**XIII. Adjournment:** Motion by J. Casazza seconded by C. Fox approved 10-0 at 8:30.

**Minutes Approved Jan 3, 2019**

**Motion by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

**Aye:** \_\_\_\_\_ **Nay:** \_\_\_\_\_