

A meeting of the Board of Trustees of the Moffat Library of Washingtonville was held on Thursday, May 14, 2015 at 7:00 p.m. at the temporary location for the Moffat Library, 3348 Rt. 208, Campbell Hall, NY 10916.

Present: Dennis Barnett, Jim Casazza, Matt Davis, Victoria Drake, Chris Fox, Linda Kean, Barbara Koller, Carol McCrossen, Michele Murphy, Luis Rivera, Nancy Schneider, Jeanne Versweyveld

Absent: Ruth Manyin, Shelley Silberlicht,

The meeting was called to order at 7:08 p.m.

FRIENDS' REPORT:

- No report.

REVIEW OF MINUTES:

Motion by Jim Casazza to accept the minutes as amended, Matt Davis seconded.

SECRETARY'S REPORT:

No report.

FISCAL OFFICER'S REPORT:

Tabled

DIRECTOR'S REPORT:

- See Attached.

TREASURER'S REPORT:

- No report

BUILDING COMMITTEE

- Demolition of the buildings will be on the day after Memorial Day. Asbestos concerns caused delay.
- Alan Burger joined the meeting, via phone, for input. He suggested planning for flexibility.
- At our meeting, we finalized the layout of the building plans.
- The Building Committee voted on a floorplan that was modified because of the mechanical room movement.

6 West Main Building Maintenance Report

- Orange & Rockland was contacted by Jim Casazza for removal of electrical wires (cut and disconnected). Phone Company will be contacted for the telephone wires and a pole that is in the middle of the parking lot. Jim met with Ambient and with U.W. Marx. A standard form of agreement between owner and construction manager as Advisor was reviewed by Dave Gubitz and is ready for signature.

Campbell Hall Building (Temporary Building)

- No report.

FUNDRAISING COMMITTEE

- Jeanne reported that they met on Tuesday.
- During the month of June, the members will contact potential donors and others will receive a mailing.
- In July/August a campaign will begin for a Teen Technology Fund. After the Teen Technology, the windows will be targeted for naming opportunities. Carol and Jeanne will attend a Regional Council Workshop to see what they can learn regarding state money.

UNFINISHED BUSINESS:

- The library vote was passed 131 – Yes; 39 – No.
- James Casazza and Beth Fitzpatrick were elected as the Trustees.

POLICY REVIEW:

- No report.

NEW BUSINESS:

- Dennis Barnett motioned to move into Executive Session at 8:25 p.m.; Matt Davis seconded.
- Jim Casazza motioned to move out of Executive Session at 8:45 p.m.; Michele Murphy seconded.

MARKETING COMMITTEE:

- No report

ROUNDTABLE DISCUSSION:

- No report

PERSONNEL COMMITTEE:

- No report

FINANCE COMMITTEE:

- No report.

Linda Kean motioned to adjourn the meeting at 8:47 p.m. Nancy Schneider seconded.

DIRECTOR'S REPORT
05/14/15 BOARD MEETING

STAFF:

1. Hired Maria Soltis as new part-time Accounting Clerk. Set to start on June 8, 2015.

SPRING 2015 PROGRAMS:

- March 1-30, 2015 Program Statistics: 44 programs were presented with 532 attendees.
- April 2015 Program Statistics: 42 programs were presented (28 childrens, teens & family and 14 adult programs) with 638 attendees.
- April 2015 Circulation Statistics: 5377 print items circulated; 2,347 AV items circulated; 3577 eBooks circulated.

TEMPORARY BUILDING UPDATE:

- Advance Testing fixed sewage issue in parking lot this week.

OTHER DIRECTOR UPDATES:

- FYE16 Annual Budget Vote and trustee election was held at the Library from 9 am to 8 pm on 5/5/15. Michele Pettinato and Veronica Cudmore acted as voting inspectors. The Budget Proposition was as follow: "Shall the Board of Education of the Washingtonville Central School District be authorized to levy a tax, pursuant to Section 259 of the Education Law, in the amount of \$1,146,388.00 for the operation and support of the Moffat Library of Washingtonville?" The budget proposition was passed with a total of 131 voting yes and 39 voting no. There were two seats up for election for a 5-year term commencing July 1, 2015. Four candidates were running for election: James Casazza; Chris Fox; Beth Fitzpatrick & Charles Quick. The results were as follows: Charles Quick received 47 votes; Chris Fox received 55 votes; Beth Fitzpatrick received 77 votes and James Casazza received 100 votes. James Casazza and Beth Fitzpatrick were elected to the Board of Trustees for a 5-year term beginning July 1, 2015. Director sent welcome letters and Oath of Office form to fill out.
- Director sent letter to WCSD informing them of the passage of the budget vote.
- FYE16 Budget – Materials budget breakdown. Please see attached *FYE16 Budget / Library Materials & Services*.
- FYE16 - List of proposed Library Board meeting dates – for Board review. Please see attached *FYE16 Proposed Meeting Schedule*.

Respectfully submitted,
Carol McCrossen, Director