

DRAFT

A meeting of the Board of Trustees of the Moffat Library of Washingtonville was held on Monday, October 27, 2014 at 7:00 p.m. at the temporary location for the Moffat Library, 3348 Rt. 208, Campbell Hall, NY 10916.

Present: Dennis Barnett, Jim Casazza, Matt Davis, Victoria Drake, Chris Fox, Linda Kean, Barbara Koller, Ruth Manyin, Carol McCrossen, Luis Rivera, Jeanne Versweyveld

Absent: Michele Murphy, Shelley Silberlicht

The meeting was called to order at 7:05 p.m.

FRIENDS' REPORT:

Cindy Heintz reported for the Friends.

- Holiday Open House
- December 7th – Story Hour
- Chamber of Commerce Meeting on Wednesday the 29th.
- Authors' Luncheon – April 19th.
- Kelly from The Friends spoke regarding the Get Out The Vote data entry assistance.

REVIEW OF MINUTES:

Motion by Jim Casazza to accept the minutes of the September 18th meeting, Linda Kean seconded.

Motion by Linda Kean to accept the minutes of the September 29th meeting, Victoria Drake seconded.

SECRETARY'S REPORT:

No report.

DIRECTOR'S REPORT:

See attached for complete report. Linda Kean motioned to hire Ryan McGrath, Kaitlin Small, and John Hagan as additional library staff.

Jeanne Versweyveld seconded. Jim Casazza motioned to hire Karen Brown. Victoria Drake seconded.

TREASURER'S REPORT:

- Luis Rivera reported budget was balanced.
- Annual audit has begun.
- September amount - \$260,000, October amount - \$634,000 – both payments received from the school district.
- Jim Casazza motioned to accept the Treasurer's report, Ruth Manyin seconded.

BUILDING COMMITTEE

- Jim Casazza attended the Board of Education meeting on October 20th. School wants to run the election but hold it at the library.
- Jim Casazza will contact Gubitza for clarity on the date of the school approval.

6 West Main Building

- Heating the building for the winter was discussed.
- Paul Mays suggested that we do not go through another winter without heat.
- Jim will check with Paul on the concerns.
- Boy Scouts can use the property if they provide a Certificate of Insurance.

Campbell Hall Building (Temporary Building)

- No concerns.

FUNDRAISING COMMITTEE

- Press release was noted by the Times Herald Record.
- A second press release will be given on the \$50,000 from Senator Larkin.
- Email blasts were discussed.
- Jimmy Smith's meeting was discussed.

UNFINISHED BUSINESS:

- Volunteer of the Year Award meeting is upcoming.
- Communication should be more open regarding meetings and cancellations.
- Trustee Vacancy – Nancy Schneider will be filling the vacant position. Linda Kean motioned to accept, Jim Casazza seconded.

Linda Kean motioned to move into Executive Session at 8:57 p.m. Jeanne Versweyfeld seconded.

Linda Kean motioned to move out of Executive Session at 10:00 p.m. Jim Casazza seconded.

POLICY REVIEW:

- No report.

NEW BUSINESS:

- NY Rising will conduct a hydrological survey of the Modena River.
- Monday, November 3rd – Washingtonville Board at 7:00 p.m.

MARKETING COMMITTEE:

- No report

ROUNDTABLE DISCUSSION

- No report

Linda Kean motioned to adjourn the meeting at 10:05 p.m. Jim Casazza seconded.