

A meeting of the Board of Trustees of the Moffat Library of Washingtonville was held on Thursday, May 22, 2014 at 7:00 p.m. at the temporary location for the Moffat Library, 3348 Rt. 208, Campbell Hall, NY 10916.

**Present:** Dennis Barnett, Victoria Drake, Chris Fox, Ruth Manyin, Carol McCrossen, Luis Rivera, Shelley Silberlicht, Jeanne Versweyveld

**Absent:** Jim Casazza, Matt Davis, Linda Kean, Barbara Koller, Michele Murphy,

The meeting was called to order at 7:10 p.m.

Dennis announced that Barbara Koza resigned her position on the Board.

**FRIENDS' REPORT:**

- Cindy Heinz reported the Author's Luncheon resulted in a presentation of \$1800 to the Building Fund.
- On Memorial Day, the Friends will have a table to give out flyers.
- Staff Appreciation Breakfast on June 13<sup>th</sup> will be held at the library for the staff.
- The Friends attended a Meet and Greet at the Chester Library to gain ideas.

**REVIEW OF MINUTES:**

Motion by Shelley Silberlicht to accept the minutes of the April meeting, Jeanne Versweyveld seconded.

**SECRETARY'S REPORT:**

No report.

**DIRECTOR'S REPORT:**

- Standback was hired as the maintenance for the Moffat building.
- Website redesign is being worked on and should be done next month.
- Memorial Day Parade – Library will be represented.
- Discussion ensued regarding public use of electrical outlets.
- The WiFi policy will be updated.
- Credit Card usage was discussed, regarding future contributions to the Building Fund.
- Trustee Institute was attended by Carol. Conference was a great networking opportunity.
- Carol is on Directors' Committee for RCLS. It was suggested to add money into the RCLS money to purchase items like E-Books. They are discussing now.
- We will apply for RCLS Construction grants. RCLS pays 50% of the total project. Demolition of the houses would be the project for the Moffat Library.
- Chamber Mixer will be held next week on Thursday, May 29<sup>th</sup>, at 6:00 p.m. in Goshen.
- Orange County Post reporter called for a quote on the library budget. Discussion ensued regarding how to handle the comments.
- Staff training next month on the catalog system will be done.

**TREASURER'S REPORT:**

- The treasurer's report and budget lines were reviewed.
- Ruth Manyin motioned to accept, Victoria Drake seconded.

## **BUILDING COMMITTEE**

### **6 West Main Building**

- Committee meeting to discuss the bond issues.
- Some Committee members want to have a presentation on bonding.
- Met with Paul Mays on new drawings.
- Another meeting scheduled for next week.
- Demolition of the buildings was discussed.
- It was reported that the DASNY Bill would take 1 to 2 months.
- Any contributions to the library are tax deductible.

### **Campbell Hall Building (Temporary Building)**

- No report

### **6 West Main Building Maintenance Report**

- No report

## **UNFINISHED BUSINESS:**

### **POLICY REVIEW:**

- **Library & Grounds Use Policy**
  - Board reviewed for revision.
- **Professional Development Policy**
  - Tabled

### **NEW BUSINESS:**

- A. Fundraising for Historic Moffat:
  - Contacts with Legislators to discuss grants.

### **MARKETING COMMITTEE:**

- No report

### **ROUNDTABLE DISCUSSION**

- High School students helped to plant the flowers at the Moffat.

Jeanne Versweyveld motioned to adjourn the meeting at 9:15 p.m. Victoria Drake seconded.