

A meeting of the Board of Trustees of the Moffat Library of Washingtonville was held on Thursday, March 27, 2014 at 7:00 p.m. at the temporary location for the Moffat Library, 3348 Rt. 208, Campbell Hall, NY 10916.

Present: Dennis Barnett, Jim Casazza, Matt Davis, Victoria Drake, Chris Fox, Linda Kean, Barbara Koller, Ruth Manyin, Carol McCrossen, Luis Rivera, Jeanne Versweyveld

Absent: Brenda Koza, Michele Murphy, Shelley Silberlicht

The meeting was called to order at 7:22 p.m.

FRIENDS' REPORT:

Mary Ann Marrero reported for the Friends. Teen reception, this Saturday. The Friends will also serve refreshments. The Friends also served refreshments on March 6th and 8th for the Community Meetings. Authors' Luncheon will be on Sunday, April 6, 2014.

REVIEW OF MINUTES:

Motion by Ruth Manyin to accept the minutes of the February meeting, Matt Davis seconded.

SECRETARY'S REPORT:

No report.

DIRECTOR'S REPORT:

- Library vote is May 2nd.
- Programs presented by Matt and Anna were discussed.
- The Teen Art Show will be this Sunday.
- Carol passed out the information on workshops for Trustees.

TREASURER'S REPORT:

- Luis Rivera reported:
 - \$60,000 payment came in for March from school.
 - The line items were changed to reflect the new loans for the adjacent properties.
- Linda Kean motioned to accept. Victoria Drake seconded.

BUILDING COMMITTEE

- NYSRTA Meetings – Paul Mays and engineer from his firm attended meeting.
- A second meeting took place was to fill out grant application for the energy efficient building.
- Meeting for review of architect's contract and meeting with Robert Hubsher on DASNY.
- Meeting for architect's planning.
- Jim Casazza motioned to authorize Dennis Barnett to sign the contract with Roland and Mays for architectural services. Ruth Manyin seconded.
- 20 West Main – tenant will be out this weekend. Closing looks like it could be the 7th or 8th of April.

6 West Main Building

- No reports

Campbell Hall Building (Temporary Building)

- The alarm system sensors have been going off. Carol is working through this issue with the company.

UNFINISHED BUSINESS:

- No report

NEW BUSINESS:

- Marketing – Public Relations – Linda Kean stated that they would like to use the Authors’ Luncheon and Teen Art Show to begin to speak about the library’s – Restore – Renew – Re-imagine message.
- Carol’s review will be discussed.
- Volunteer of the Year should begin to be identified.

MARKETING COMMITTEE:

- No report

NY RISING COMMITTEE:

- The NY Rising Open Meeting was discussed.

POLICY REVIEW:

- **Personnel Committee –**
 - No report
- **Workplace Violence Policy**
 - No report
- **Cell Phone Policy**
 - No report
- **Employee Computer Use & Social Media Policy**
 - Linda Kean motioned to accept. Jeanne Versweyveld seconded.

ROUNDTABLE DISCUSSION

No activity

Linda Kean motioned to adjourn the meeting at 8:51 p.m. Victoria Drake seconded.