

PROJECT COOPERATE

The Moffat Library of Washingtonville

Help us help you! Please use this form to notify the Moffat Library when you are planning your curriculum units. Feel free to make additional copies. Fill in as much information as you feel is necessary for the library staff to assist you. If you have specific titles in mind, please list them on the back of this form.

Teacher(s) _____ School _____

Grades/Ages _____ #of Students _____ Phone _____

Subject _____

Date Unit Begins _____ *Date Unit Ends _____

*The library needs this information at least one week prior to the start of the unit.

Materials Needed: _____ Fiction Books (picture books, easy readers)

_____ Non-Fiction Books (informational)

_____ Videos/DVDs (please circle format needed)

_____ Big Books _____ Music CDs

The library reserves the right to limit the number and loan period of items you may borrow. An institutional library card must be used and will be kept at the circulation desk. The Moffat Library is bound by the rules of the Ramapo Catskill Library System. Therefore, we must deny borrowing privileges when your on-line record denotes:

- 3 items claimed returned.
- \$5.00 in fines and/or fees
- Any item overdue 7 days

Please return this form to the Circulation Desk, FAX to 496-6854, or mail to:

The Moffat Library of Washingtonville
3348 Route 208
Campbell Hall, NY 10916

Are there other ways we can work together? Just let us know.

Emily Kinney, Youth Services Librarian