

A meeting of the Board of Trustees of the Moffat Library of Washingtonville was held on Thursday, February 25, 2016 at 7:00 p.m. at the temporary location for the Moffat Library, 3348 Rt. 208, Campbell Hall, NY 10916.

Present: Dennis Barnett, Jim Casazza, Linda Kean, Victoria Drake, Beth Fitzpatrick, Chris Fox, Barbara Koller, Carol McCrossen, Luis Rivera, Nancy Schneider, Jeanne Versweyveld

Absent: Matt Davis, Ruth Manyin

The meeting was called to order at 7:08 p.m.

FRIENDS' REPORT:

- Mary Ann Marrero reported for The Friends.
- They will be hosting the Teen Art Show at 2:00 p.m. on March 13th.
- Authors' Luncheon on April 10th.

REVIEW OF MINUTES:

No report

SECRETARY'S REPORT:

No report.

FISCAL OFFICER'S REPORT:

- The budget was reviewed.
- Warrant \$63,666.17
- Jim Casazza motioned to accept the budget. Linda Kean seconded.

DIRECTOR'S REPORT:

- See Attached.

TREASURER'S REPORT:

- No report

BUILDING COMMITTEE

Campbell Hall Building (Temporary Building)

- No reports.

6 West Main Building Maintenance Report

- A controlled storage space for the two large tables in 6 West Main has been secured.
- The display case was removed as well.
- DTS Alarms regarding the annual check system called to do the annual test. No need because of the impending work.

6 West Main Building Committee Report

- The site plan was submitted to the Planning Board.
- Public Hearing was 18th of February. Several issues were raised including the right of way and traffic flow.
- Drainage concerns will also be addressed.
- Lighting concerns were discussed.
- Another meeting will be held in March.

6 West Main Building Project Fundraising Committee Report

- Candy bars will have a sheet to donate to the Building Fund inside the wrapper.

FUNDRAISING COMMITTEE

- In the process of investigating.

PERSONNEL COMMITTEE

- No report.

AUDIT AND FINANCE COMMITTEE

- Luis reviewed the draft Financial Statements.
- Reviewed the proposed budget.

OPERATIONAL/POLICIES COMMITTEE REPORT

- No report.

PUBLIC RELATIONS/MARKETING COMMITTEE

- No report.

UNFINISHED BUSINESS:

Volunteer of the Year Award

- Thursday, June 9th at 7:00 p.m. at the Caldwell House.
- Committee will meet on February 26th.

POLICY REVIEW:

- No report.

NEW BUSINESS:

- A. Resolution to accept the Ramapo Catskill Library System Direct Access Plan 2017-2021, as presented by Jim Casazza motioned, Linda Kean seconded. 10 Yeas, 0 No's
- B. Resolution to accept the FYE15 Audit, as prepared by Lorelei Pitt, CPA, and reviewed and presented by the Finance & Audit Committee by – Luis Rivera motioned, Jim Casazza seconded. 10 Yeas, 0 No's
- C. Resolution to accept the Moffat Library FYE17 Annual Budget Proposal, as prepared and presented by the Finance & Audit Committee – Nancy Schneider motioned, Beth Fitzpatrick seconded. 10 Yes, 0 No's
- D. Resolution to accept the FYE15 NYS Annual Report for Moffat Library, as prepared and presented by Director, Carol McCrossen. Luis Rivera motioned, Jeanne Versweyveld seconded.
- E. Resolution to accept the slate of bids and alternates for the Historic Moffat Library of Washingtonville Building Project, as stated in the attached document Historic Moffat Library Building Project Construction Awards for the following five construction contracts: a) Contract No. 2 – General Construction Work; b) Contract No. 3 – Plumbing; c) Contract No. 4 – Fire Protection; and e) Contract No. 6 – Electrical (See attached sheet).
- F. Resolution to authorize the Tax Cap override for FYe17. Jim Casazza motioned to accept, Linda Kean seconded. 10 Yeas; 0 No's

NEW BUSINESS:

- The bond question was discussed.
- Jim Casazza discussed this with the business official at Washingtonville Schools.
- Should take out Bond Anticipation Note in the Spring.
- The architects will be notified and discussion will ensue.

Construction Schedule Update:

- No report

MARKETING COMMITTEE:

- No report

ROUNDTABLE DISCUSSION:

- No report

Linda Kean motioned to adjourn the meeting at 8:40 p.m. Jim Casazza seconded.