

A meeting of the Board of Trustees of the Moffat Library of Washingtonville was held on Thursday, January 28, 2016 at 7:00 p.m. at the temporary location for the Moffat Library, 3348 Rt. 208, Campbell Hall, NY 10916.

Present: Dennis Barnett, Jim Casazza, Matt Davis, Linda Kean, Victoria Drake, Chris Fox, Ruth Manyin, Carol McCrossen, Luis Rivera, Nancy Schneider, Jeanne Versweyveld

Absent: Barbara Koller, Michele Murphy

The meeting was called to order at 7:20 p.m.

FRIENDS' REPORT:

- Cindy Heintz reported for The Friends.
- The Board was presented with a \$400 check from the Holiday Baskets.
- Authors' Luncheon on April 10th. Tickets on sale February 15th - \$35.00
- Bill Klaber and William Alexander are the authors.

REVIEW OF MINUTES:

Motion by Jeanne Versweyveld to accept the minutes, Jim Casazza seconded.

SECRETARY'S REPORT:

No report.

FISCAL OFFICER'S REPORT:

- The January warrant was approved – Operating \$73,861.55 and Capital Reserve \$17,022
Linda Kean motioned to accept and Ruth Manyin seconded. 10-Yeas; 0 No
- Monthly fiscal reports were approved. Jeanne Versweyveld motioned to accept, Linda Kean seconded.

DIRECTOR'S REPORT:

- See Attached.

TREASURER'S REPORT:

- No report

BUILDING COMMITTEE

Campbell Hall Building (Temporary Building)

- No reports.

6 West Main Building Maintenance Report

- Woodford Brothers secured the Carriage House on 12/28 - 12/31 and patched the roof.
- Rowland Mays inspected the work and payment was made.
- Jim attended the ZBA hearing and applied for four variances.
- Jim appeared at the Planning Board on 1/21 for the site plan. Hopefully we will have a March approval.
- Bond Resolution was adopted by BOE on 1/19.

6 West Main Building Committee Report

- Contracts are out for bid and due by 2/16.
- A Building Committee meeting will be held that afternoon.
- Weekly meetings will be held.

6 West Main Building Project Fundraising Committee Report

- 50 contributors have donated a total of \$50,861.67
- A meeting will take place to address the smaller donors.

FUNDRAISING COMMITTEE

- Will look into the Foundation idea.

PERSONNEL COMMITTEE

- No report.

AUDIT AND FINANCE COMMITTEE

- The Committee will meet in February.
- Met with RCLS.

OPERATIONAL/PROGRAMS COMMITTEE REPORT

- Linda Kean motioned to accept the Meeting Room Policy. Victoria Drake seconded.

PUBLIC RELATINS/MARKETING COMMITTEE

- No report.

UNFINISHED BUSINESS:

Volunteer of the Year Award

- Thursday, June 9th will be the date for the Volunteer of the Year.

POLICY REVIEW:

- No report.

NEW BUSINESS:

Construction Schedule Update:

- No report

MARKETING COMMITTEE:

- No report

ROUNDTABLE DISCUSSION:

- No report

Matt Davis motioned to move into Executive Session at 8:55 p.m. Linda Kean seconded.

Linda Kean motioned to move out of Executive Session at 9:00 p.m. Nancy Schneider seconded.

Motion by Jim Casazza – After additional research and inquiry, the Board has determined that Michele Murphy is not eligible to serve as a Trustee of the Moffat Library due to residency requirements. The Board will terminate the Trusteeship as of January 29, 2016. Jeanne Versweyveld seconded.

Linda Kean motioned to adjourn the meeting at 9:05 p.m. Victoria Drake seconded.