

Children's Programs Policy

Policy Statement:

The Moffat Library of Washingtonville provides children's programs to foster a love of books and reading. In addition programs are designed to meet the educational, cultural, and recreational needs of children in our community. The nature of programs is fluid and will change depending on the needs of the community.

Guidelines:

1. Programs are developed for a variety of age groups including babies through teenagers
2. Registration is required for all programs at the library (unless otherwise stated).
3. The parent/guardian/caregiver must present a valid Moffat Library card when registering.
4. Programs and events are normally free of charge. Occasionally a fee is charged to cover a presenter or supplies. In these cases the fee must be paid at the time of program registration.
5. The content of children's programs is age appropriate. Children must be the specified age by the first session of the program to take part in the program.
6. Every attempt will be made to include all who register. However the Library may be constricted by staffing and/or space constraints. If there is high demand for a program, a second session may be added or a lottery system may be used.
7. If a child is repeatedly disruptive during a program, he/she may be asked to leave.
8. Parental/guardian/caregiver involvement is required at all programs for children under the age of 6.
9. Children are expected to follow the *Rules of Behavior for Use of Library Facilities* during programs.
10. Parents/guardians/caregivers must abide by the Library's *Unattended Children Policy*.
11. Please see Library's *Unattended Children Policy* and *Rules of Behavior for Use of Library Facilities* for further information.

No Shows/ Cancellations:

The Moffat Library of Washingtonville understands that sometimes situations arise that prevent you from attending a program for which you have signed up. We respectfully request that a parent/guardian/caregiver call the library at least twenty-four (24) hours prior to the start of the program. To ensure fairness, patrons who fail to appear for three (3) consecutive programs without proper notification may be withdrawn from future

participation in any program. If proper notice of cancellation is given, the patron will remain in good standing.

***Approved by
The Moffat Library of Washingtonville
Board of Trustees
On 7/23/15***